

**MINUTES of the  
FIFTY SEVENTH (57<sup>th</sup>) ANNUAL CONVENTION of the  
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN  
Held at the TRAVELODGE HOTEL IN SASKATOON, JUNE 6<sup>TH</sup> TO 8<sup>TH</sup>, 2012.**

PRESENT WERE: 187 Delegates-17 Spouses-4 Fraternal-55 Sponsors/Exhibitors/Guests = 263

**WEDNESDAY, JUNE 6<sup>TH</sup>**

**CALL TO ORDER**

President Shelley Funk called the meeting to order at 9:00 a.m. Wednesday, June 6<sup>th</sup>, 2012.

**INVOCATION**

Dr. Darren Dahl, Director of the Prairie Centre for Ecumenism, gave the Invocation.

**WELCOME AND INTRODUCTIONS**

President Shelley Funk introduced the Head Table and gave her welcoming remarks.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Richard Dolezsar provided his annual Report on the operation of the Association and announcements relating to the 2012 Convention Program.

**2011 CONVENTION MINUTES**

Moved by Richard Dolezsar that the 2011 Annual Convention Minutes be approved as circulated.

CARRIED

**2011 AUDITED FINANCIAL STATEMENT**

Moved by Richard Dolezsar that the 2011 Audited Financial Statement be accepted as circulated.

CARRIED

**CONFERENCE KICKOFF SPEAKER – AMANDA LINDHOUT**

Amanda Lindhout provided an inspiring Conference Kickoff presentation entitled "Freedom in Forgiveness".

**CALL FOR NOMINATIONS – PRESIDENT**

Phil Boivin, Government Relations, conducted the Call for Nominations for President.

Kim Gartner, Macklin nominated Rodney Audette, Bethune for the position of President.

No further nominations were received upon third call.

Phil Boivin, Government Relations, declared Rodney Audette elected President by acclamation.

**CALL FOR NOMINATIONS – VICE PRESIDENT**

Phil Boivin, Government Relations, conducted the Call for Nominations for Vice President.

Nicole Lerat, Rosthern, nominated Jason Chorneyko, Wynyard for the position of Vice President.

No further nominations were received upon third call.

Phil Boivin declared Jason Chorneyko elected Vice President by acclamation.

**WORKSHOP – MUNICIPAL EMPLOYEE ETHICS**

Kim Anderson, partner in the law firm of Robertson Stromberg Pederson LLP, presented a workshop on ethics in the municipal work place.

**NOON LUNCHEON**

The following persons provided remarks and fraternal greetings at the noon luncheon:

- Mayor Don Atchison provided greetings on behalf of the City of Saskatoon.

- Don Poon, SAL Engineering

- John Eberle, Vice President of RMAA

- Brian Bossaer, Director Facilities Sector, SASBO

- Brad Mason, Zone Director LGAA

- Ken Jenkins, Past Director MMAA

**DISTRICT MEETINGS**

District meetings took place from 1:00 to 1:30 p.m.

**JOINT OFFICE WORKSHOP – 1:30 p.m. to 2:00 p.m.**

A meeting of the administrator group involved in joint office administration was conducted.

**DISTRICT MEETING REPORTS**

Respective Division Directors provided individual reports on issues addressed in their regional meetings.

**MUNICIPAL AFFAIRS WORKSHOP – "TOP TEN"**

Bonnie Bjordalen and Colleen Christopherson of Government Relations presented a workshop on the ten most common inquiries they receive, followed by an engaging question & answer session.

**WORKSHOP – SERVICE CANADA – CHANGES TO CPP & OAS PROGRAMS**

Donna Paget and Eileen Humphreys, Citizen Service Specialists from Service Canada, provided a detailed presentation on Canada Pension Plan and Old Age Security Programs.

**ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING**

Conference participants enjoyed the annual banquet, retirement awards, membership pin presentations, new certificate recognition and performance by Damien James, Ventriloquist.

**THURSDAY, JUNE 7<sup>TH</sup>****WORKSHOP – BOARD OF EXAMINER’S REPORT**

Joyce Aitken, Secretary of the UMAAS Board of Examiners, gave an overview of the Board of Examiners role and regulations relating to certification, education and training.

**WORKSHOP – SASKATCHEWAN MUNICIPAL BOARD**

Cathy Moberly, Board Secretary of the Saskatchewan Municipal Board, gave a presentation entitled Introduction to “SMB, LGC...1,2,3”.

**WORKSHOP – SERVICE CANADA – ONLINE ROE**

Donna Paget, Citizen Service Specialist provided an overview of the process and advantages of online ROE filing (ROE Web).

**WORKSHOP – WCB – WORKPLACE SAFETY**

David Eberle, Chairman, SK Workers’ Compensation Board, and Curtis Weber gave a vivid presentation on workplace safety and the SK WCB “Mission: Zero” program.

**NETWORKING AFTERNOON**

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament at Rosthern Valley Regional Park or Forestry Farm and River Cruise Tour. This was followed by a social evening and entertainment featuring Luz Marina and JD Greenshields.

Winners of the Texas Scramble were a team of:

Brad Hvidston, Joni Mack, David Wilkin and Nicole Lerat

Individual Winners:

Men’s Longest Drive	Chris Adams	Ladies’ Longest Drive	Nicole Lerat
Men’s Closest to the Pin	Ron Griffin	Ladies’ Closest to the Pin	Helen Martinka

**FRIDAY, JUNE 8<sup>TH</sup>****WORKSHOP – COMMUNITY PLANNING AND SERVICE AGREEMENTS**

Ralph Leibel, Director of Community Planning Branch provided a detailed presentation on current community planning issues.

**WORKSHOP – FINANCIAL MANAGEMENT TRAINING**

Steve Brown, Director of Finance, City of Humboldt made a detailed presentation on the importance of analyzing your operating cost alternatives and purchasing and financing alternatives. He also promoted the concept of regional procurement of infrastructure services, group purchasing and basically challenging the status quo. He recommended starting these types of initiatives immediately.

**WORKSHOP – SAMA 2013 REVALUATION**

Brad Korbo, Managing Director Assessment Services Division, SAMA provided an overview of projections related to 2013 revaluations and other SAMA services such as SAMA view.

**PRESENTATION – SUMA SERVICES/SUMA-UMAAS PARTNERSHIP AGREEMENT**

Tania Meier and Laurent Mougeot of SUMA gave presentations on: SUMA services to municipalities, SUMA’s advocacy role with the province, defending joint interests in various legal issues, work on Municipal Operating Grant and improved communications. SUMA President Alan Earle spoke appreciatively of municipal administrators. A signing ceremony took place to ratify a new partnership agreement between SUMA and UMAAS.

**RESOLUTION SESSION**

Moved by Byron Tumbach, Lumsden:

- #1 Whereas Section 23 Municipalities Act requires that municipalities must submit their utility rate bylaws to Saskatchewan Municipal Board for approval; and  
Whereas cities are not required to have their rate setting bylaws approved; and  
Whereas the Province has other means at their disposal to ensure municipalities are maintaining their respective utilities in a self-sustaining manner;  
Therefore be it resolved the UMAAS request the province at the next legislative review of the Municipalities Act to have the requirement of SMB approval removed.

CARRIED UNANIMOUSLY

Moved by Byron Tumbach, Lumsden:

- #2 Whereas municipalities are being required to do extensive upgrades of infrastructure which is requiring more utilization of debt financing and local improvement projects;  
Whereas Saskatchewan Municipal Board is endeavoring to reduce the processing time experienced at their office with applications coming in with incomplete information;  
Therefore be it resolved that we request UMAAS to coordinate a one day workshop in completing debt application forms and local improvement projects.

CARRIED UNANIMOUSLY

RESOLUTION SESSION CONTINUED

Moved by Byron Tumbach, Lumsden:

- #3 Whereas Saskatchewan is experiencing unprecedented growth which is creating a short fall in qualified municipal administrators; and  
 Whereas in the next five years municipalities will be experiencing considerable turnover in administrators who are retiring; and  
 Whereas SARM continues to finance an internship training program through an allocation of a portion of their revenue sharing allotment; and  
 Whereas SUMA has been asked to do the same and to date has not considered this to be a pressing need;  
 Therefore be it resolved that UMAAS continue to request SUMA to put forward a portion of the revenue sharing funds to a municipal administrator internship program.

CARRIED UNANIMOUSLY

INTRODUCTION OF 2012 - 13 EXECUTIVE

Division 1	Carmen Dodd-Vicary, Macoun
Division 2	Gordon Murray, Gravelbourg
Division 3	Christina Stanford, Regina Beach
Division 4	Aileen Garrett, Unity
Division 5	Brad Hvidston, Tisdale
Division 6	Nicole Lerat, Rosthern
Division 7	Therese Chartier, Buffalo Narrows
Associate	Brenda Lockhart, Leask
Vice President	Jason Chorneyko, Wynyard
President	Rodney Audette, Bethune
Past President	Shelley Funk, Dalmeny
Executive Director	Richard Dolezsar, Hudson Bay
Executive Assistant	Teresa Parkman, Hudson Bay

PRESIDENT’S ADDRESS

President Rodney Audette thanked the Delegates and Executive Members for their support and looked forward to working with the new Executive and membership in the coming year. He invited delegates to communicate regularly with Executive members.

ADJOURNMENT

President Rodney Audette declared the Convention adjourned at 12:05 p.m.

\_\_\_\_\_  
 President

\_\_\_\_\_  
 Executive Director