

**MINUTES of the  
FIFTY EIGHTH (58<sup>th</sup>) ANNUAL CONVENTION of the  
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN  
Held at the TRAVELODGE HOTEL IN SASKATOON, JUNE 5<sup>TH</sup> TO 7<sup>TH</sup>, 2013.**

PRESENT WERE: 173 Delegates-10 Spouses-3 Fraternal-44 Sponsors/Exhibitors/Guests = 230

**WEDNESDAY, JUNE 5<sup>TH</sup>**

**CALL TO ORDER**

Vice President Jason Chorneyko called the meeting to order at 9:00 a.m. Wednesday, June 5<sup>th</sup>, 2013.

**INVOCATION**

Father Nestor Gregoire, Pastor of St. Joseph's Parish, gave the Invocation.

**WELCOME AND INTRODUCTIONS**

Vice President Jason Chorneyko introduced the Head Table and gave his welcoming remarks.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Richard Dolezsar provided his annual report on the operation of the Association and announcements relating to the 2013 Convention Program.

**2012 CONVENTION MINUTES**

Moved by Richard Dolezsar that the 2012 Annual Convention Minutes be approved as circulated.

CARRIED

**2012 AUDITED FINANCIAL STATEMENT**

Moved by Richard Dolezsar that the 2012 Audited Financial Statement be accepted as circulated.

CARRIED

**CONFERENCE KICKOFF SPEAKER – BRIAN THWAITS**

Brian Thwaits provided an inspiring conference kickoff presentation entitled "Train Your Brain".

**CALL FOR NOMINATIONS – VICE PRESIDENT**

Phil Boivin, Government Relations, conducted the Call for Nominations for Vice President.

Shelley Funk, Dalmeny nominated Jason Chorneyko, Wynyard for the position of Vice President.

No further nominations were received upon third call.

Phil Boivin, Government Relations, declared Jason Chorneyko elected Vice President by acclamation.

**WORKSHOP – WASTE REDUCTION COUNCIL**

Joanne Fedyk, Executive Director Sask Waste Reduction Council provided a workshop on community and environmental issues centered around the three main themes of cash, composting and environmental codes.

**NOON LUNCHEON**

The following persons provided remarks and fraternal greetings at the noon luncheon:

- Mayor Don Atchison provided greetings on behalf of the City of Saskatoon.
- Don Poon, SAL Engineering
- Gayle Zimmerman, Sask Water
- Lori McDonald, Division 3 Director RMAA
- Debbie Jensen, Director MMAA

**DISTRICT MEETINGS**

District meetings took place from 1:00 to 1:30 p.m.

**JOINT OFFICE WORKSHOP – 1:30 p.m. to 2:00 p.m.**

A meeting of the administrator group involved in joint office administration was conducted.

**DISTRICT MEETING REPORTS**

Respective division directors provided individual reports on issues addressed in their regional meetings which included the following items: grants for capital projects, special tax levies, regional partnerships/cooperation/OCPs, environmental regulations, water operator certification CEU, new employment act, support to new members/workshops, posting of conference presentations on website, salary guidelines, OH&S regulations/council responsibilities, PME regulations, SAMA revaluation, bylaw enforcement officers, MMRP, asset management planning, fire chiefs and personnel certification, northern housing.

**ADVISORY SERVICES WORKSHOP – HOT TOPICS**

Phil Boivin, Mark Caswell, Diana Lee, Municipal Advisors provided a workshop that covered current topics: legislative amendments, election systems, municipal status and special levy provisions.

**ASSET MANAGEMENT WORKSHOP**

Sean McEachern of SUMA conducted a workshop on the basics of asset management plans.

**ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING**

Conference participants enjoyed the annual banquet, retirement awards, membership pin presentations, new certificate recognition and performance by Keith and Renee. Honorable Jim Reiter, Minister of Government Relations attended as guest speaker.

**THURSDAY, JUNE 6<sup>TH</sup>****ASSOCIATE MEMBERS MEETING**

An Associate members meeting was held and Marie Selby of Marshall was elected as Associate Director.

**WORKSHOP – EDUCATION TAX LIABILITY STATEMENTS**

Norm Magnin and Jane Laich of Government Relations provided a workshop and question period on requirements related to the School Statement of Accounts.

**WORKSHOP – GROUP PURCHASING/SUMA PROGRAMS**

Tania Meier of SUMA and Jason Minvielle of AON made a presentation covering the following topics: Group purchasing options, SUMA Advantage Programs, SUMAssure Program.

**WORKSHOP – RED CROSS – DISASTER RELIEF**

Cindy Fuchs of Saskatchewan Red Cross presented a workshop on Provincial Disaster Relief Program.

**WORKSHOP – MUNICIPAL CAPACITY DEVELOPMENT PROGRAM (MCDP)**

Dan Way, Program Manager of Municipal Capacity Development Program provided a workshop on the Provincial MCDP and inter municipal collaboration.

**NETWORKING AFTERNOON**

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament at Rosthern Valley Regional Park or Solar Gardens Greenhouse and LB Distillers Tour. This was followed by a social evening and entertainment featuring a jazz quartet.

Winners of the Texas Scramble were a team of:

Rick Dolezsar, Teresa Parkman, Lawrence Lukey, Deb Jensen

Individual Winners:

|                          |                 |                            |              |
|--------------------------|-----------------|----------------------------|--------------|
| Men's Longest Drive      | Rick Kindrachuk | Ladies' Longest Drive      | Nicole Lerat |
| Men's Closest to the Pin | Clayton Meier   | Ladies' Closest to the Pin | Deb Jensen   |

**FRIDAY, JUNE 7<sup>TH</sup>****SASK ENERGY SAFETY MESSAGE**

Barb Tzchowski of SaskFirst provided a safety message on behalf of Sask Energy highlighting "Dial before you dig".

**WORKSHOP – LABOUR STANDARDS**

Terry Grove of the Labour Standards Division provided a workshop on current Labour Standards Regulations.

**WORKSHOP – OCCUPATIONAL HEALTH & SAFETY**

Shelley Chirpilo, Manager of Workplace Safety North presented an OH&S workshop relating to municipalities.

**PRESENTATION AND DISCUSSIONS – BOARD OF EXAMINERS CERTIFICATION PROCESS AND REGULATIONS**

Joyce Aitken, Secretary Board of Examiners and Steven Piermantier, Chairman Board of Examiners presented a workshop on the Board of Examiner's Regulations and Certification process including: education requirements & options, mentorship requirements and qualifications, experience requirements, training document detail, proof of competency in all key issues, equivalent education requirements, additional 9 credit hours for Adv Level I, additional 18 credit hours for Adv Level II, current consideration of interprovincial reciprocity, possibility of office inspection requirements, Code of Ethics. An active question and answer period followed.

**INTRODUCTION OF 2013 - 14 EXECUTIVE**

|                     |                                   |
|---------------------|-----------------------------------|
| Division 1          | Ronda Heisler, Vibank             |
| Division 2          | Gordon Murray, Gravelbourg        |
| Division 3          | Joni Mack, Jansen                 |
| Division 4          | Aileen Garrett, Unity             |
| Division 5          | Brad Hvidston, Tisdale            |
| Division 6          | Nicole Lerat, Rosthern            |
| Division 7          | Therese Chartier, Buffalo Narrows |
| Associate           | Marie Selby, Marshall             |
| Vice President      | Jason Chorneyko, Wynyard          |
| President           | Rodney Audette, Bethune           |
| Past President      | Shelley Funk, Dalmeny             |
| Executive Director  | Richard Dolezsar, Hudson Bay      |
| Executive Assistant | Teresa Parkman, Hudson Bay        |

**VICE PRESIDENT'S ADDRESS**

Vice President Jason Chorneyko thanked the Delegates and Executive Members for their support on behalf of President Rodney Audette and looked forward to working with the new Executive and membership in the coming year. He invited delegates to communicate regularly with Executive members.

**ADJOURNMENT**

Vice President Jason Chorneyko declared the Convention adjourned at 11:55 a.