

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF
SASKATCHEWAN EXECUTIVE MEETING HELD IN THE SASKATOON TRAVELODGE
APOLLO 2 ROOM ON SEPTEMBER 27, 2008.

PRESENT	Pres- Michele Schmidt VicePres- Shelley Funk Past Pres- Kim Gartner Directors- Nicole LaChance, Cathy Coleman, Jason Chorneyko Kathy Reschny, Debbie Machay Executive Director- Richard Dolezsar Executive Assistant- Eileen Danyluk
ABSENT	Directors- Therese Chartier, Rodney Audette
CALL TO ORDER	President Michele Schmidt called the meeting to order at 9:00 a.m.
ADOPT AGENDA	63-08. KIM GARTNER moved that the Agenda be adopted as amended. CARRIED
ADOPT MINUTES	64-08. JASON CHORNEYKO moved that the Minutes of the June 3 rd and June 6 th , 2008 meetings be adopted as circulated. CARRIED
FINANCIAL STATEMENT	65-08. NICOLE LACHANCE moved that the September, 2008 Financial Statement be acknowledged. CARRIED
CONDITIONAL CERTIFICATES- POPULATION CRITERIA	-The population criteria for municipalities should remain the status quo until such time as there are structure changes on a Provincial basis.
PSAB FUNDING	-Workshops will be held late November, 2008. -Discussions on funding and details.
TAX PENALTY/DISCOUNT LEGISLATION	66-08. KIM GARTNER moved that we send a follow up letter to Sk. Municipal Affairs requesting a response to our letter of concern respecting tax penalty/discount legislation. CARRIED
2009 CONVENTION PROPOSALS	67-08. NICOLE LACHANCE moved that the 2009 Convention be held at the Saskatoon Travelodge from June 16 th to 19 th , 2009. CARRIED
2008 CONVENTION EVALUATION	68-08. CATHY COLEMAN moved that the 2008 Convention Evaluation be acknowledged. CARRIED
BOARD OF EXAMINERS	69-08. MICHELE SCHMIDT moved that the Board of Examiners Report be acknowledged. CARRIED
JUNIOR SCHOLARSHIPS	70-08. DEB MACHAY moved that the Report on Junior Scholarships be acknowledged and we refer applications to the Advisory Committee. CARRIED
MSSP	71-08. KIM GARTNER moved that the Municipal Services Strategic Planning Committee be acknowledged. CARRIED
SUMA CORPORATE SERVICES	-Discussion on Corporate Services for all municipalities.

SUMA CONVENTION PLANNING	-Discussion on increased rates for the SUMA Convention. 72-08. JASON CHORNEYKO moved that the Corporate Services and SUMA Convention Planning Reports be acknowledged. CARRIED
2008/09 BOARDS AND COMMITTEES	73-08. SHELLEY FUNK moved that the 2008/09 Boards and Committees Schedule be approved as annexed hereto and forming a part of these minutes. CARRIED
MEMBERSHIP REPORT	74-08. CATHY COLEMAN moved that the Membership Report be acknowledged. CARRIED
2008 SALARY SURVEY/2009 SALARY GUIDELINE	75-08. SHELLEY FUNK moved that the 2008 Salary results be acknowledged and the 2009 Salary Guideline be adjusted accordingly and the 2009 percentage increase be 5% to reflect current market conditions and settlements. CARRIED
U OF R CAREER DAY- SEPTEMBER 29, 2008	-Michele Schmidt, Nicole LaChance, Deb Machay and Rodney Audette will be attending the University of Regina Career Day on September 29 th , 2008.
UMAAS PARTICIPATION IN MEPP AS AN EMPLOYER	76-08. KIM GARTNER moved that we make application to participate in the Municipal Employees' Pension Plan as an employer. CARRIED
OLD LAPTOP COMPUTER	77-08. KIM GARTNER moved that we accept the bid from Taylor McKenzie for the old laptop computer. CARRIED
2009 ASSESSMENT REVALUATION WORKSHOPS	78-08. KATHY RESCHNY moved that we reply concerning the Sk Assessment Management Agency workshops indicating that UMAAS would like to hold these through the Workshop Fund. CARRIED
CORRECTIONS AND PUBLIC SAFETY	79-08. SHELLEY FUNK moved that we send a letter of Support for Building Code Enforcement and the mechanism to allow for Registration of an "Interest in Title". CARRIED
DIVISION 3 REGIONAL MEETING REPORT	80-08. JASON CHORNEYKO moved that the Division 3 Regional Meeting Report be acknowledged. CARRIED
CORRESPONDENCE	81-08. DEB MACHAY moved that the correspondence be Acknowledged and filed. CARRIED
ACCOUNTS	82-08. KIM GARTNER moved that the Accounts be approved for payment. CARRIED
NEXT MEETING DATE & SITE	The next meeting will be held on November 21 st and 22 nd , 2008 in Moose Jaw or Regina. Executive Director to make the necessary arrangements.
ADJOURNMENT	83-08. KIM GARTNER moved that we now adjourn at 12:15 p.m.

2008 - 2009 BOARDS, COMMITTEES AND APPOINTMENTS

ADMINISTRATION COMMITTEE

DUTIES - Budget, Salary Guideline, Administrative Policy, Goals and Objectives

CHAIRPERSON – Shelley Funk

MEMBERS – Cathy Coleman, Jason Chorneyko

ADVISORY COMMITTEE

DUTIES - Education, Legislative Review, Criteria for Advanced Certification, Awards and Scholarships

CHAIRPERSON – Kathy Reschny

MEMBERS – Kim Gartner, Therese Chartier

DISCIPLINARY COMMITTEE

DUTIES - Bylaw No. 1/00 Section IX Subsections 52-55 UMAAS

CHAIRPERSON – Rodney Audette

MEMBERS – Deb Machay, Cathy Coleman

CONVENTION COMMITTEE

DUTIES - Convention, Communications & Promotions

CHAIRPERSON – Nicole Lachance

MEMBERS – Therese Chartier, Deb Machay, Jason Chorneyko, Cathy Coleman

NOTE: The President is Ex Officio Member of all Committees

The Executive Director is Advisor to all Committees (no voting Privileges)

BOARD APPOINTMENTS

BOARD OF EXAMINERS – Michele Schmidt

MUNICIPAL EMPLOYEES PENSION PLAN – Orrin Redden (2 yr. term – 2008/09 & 2009/10)

OTHER APPOINTMENTS AND ASSIGNMENTS

SAMA ADVISORY (URBAN ADVISORY)

Rodney Audette

MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM

Deb Machay

SUMA - CORPORATE SERVICES COMMITTEE

Jason Chorneyko

- CONVENTION PLANNING COMMITTEE

Jason Chorneyko

ISC WORKING GROUP

Cathy Coleman

PLANNING & DEVELOPMENT ACT REVIEW

Shelley Funk

REVENUE SHARING WORKING COMMITTEE

Michele Schmidt

Shelley Funk

FINANCIAL REPORTING REVIEW COMMITTEE

Shelley Funk

TOWN & VILLAGE TABLE

Kim Gartner

Shelley Funk, Michele Schmidt, Rodney Audette

SIGI (DEVELOPMENT COMMITTEE)

Shelley Funk