

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN EXECUTIVE HELD IN THE APOLLO 2 ROOM OF THE SASKATOON TRAVELODGE ON SATURDAY, APRIL 9<sup>TH</sup>, 2011 AT 9:00 A.M.

PRESENT	Pres –Shelley Funk Vice Pres –Rodney Audette Past Pres –Michele Schmidt Directors –Huguette Lutz, Deb Machay, Carmen Dodd-Vicary, Kathy Reschny, Steven Piermantier, Jason Chorneyko Executive Director –Richard Dolezsar
ABSENT	Directors –Nicole Lerat, Therese Chartier
CALL TO ORDER	President Funk called the meeting to order at 9:00 a.m.
AGENDA	20-11. CARMEN DODD-VICARY that the Agenda be adopted as presented. CARRIED
MINUTES	21-11. RODNEY AUDETTE that the Minutes of the February 1, 2011 Executive meeting be approved. CARRIED
JOINT OFFICE SALARY GUIDELINE	22-11. RODNEY AUDETTE that we approve the proposed draft joint Urban/Rural Office Salary Guideline as amended for submission to our Membership. CARRIED
MMAA CONFERENCE-FRATERNAL DELEGATE	Past President Schmidt will be unable to attend as originally authorized. Director Lutz will look at the opportunity and try to attend on behalf of UMAAS.
AUDITED FINANCIAL STATEMENT	23-11. MICHELE SCHMIDT that the December 31, 2010 audited Financial Statement be approved. CARRIED
MARCH 31 <sup>ST</sup> , 2011 FINANCIAL STATEMENT	24-11. RODNEY AUDETTE that the March 31, 2011 Financial Statement be accepted. CARRIED
CONVENTION COMMITTEE REPORT	The Executive reviewed the complete Draft Convention Program and met with Alana McLennan of the Travelodge Hotel 25-11. JASON CHORNEYKO that the Convention Committee Report be acknowledged. CARRIED
SAMA REVALUATION COMMITTEE	26-11. HUGUETTE LUTZ that the Report on the February 15, 2011 SAMA Revaluation Committee meeting be acknowledged. CARRIED
BOARD OF EXAMINER'S REPORT	27-11. MICHELE SCHMIDT that we acknowledge the March 30, 2011 Board of Examiner's Report

SAMA URBAN ADVISORY COMMITTEE 30-11. RODNEY AUDETTE that the SAMA Urban Advisory Committee March 15, 2011 Report be acknowledged.

CARRIED

BOARD OF EXAMINERS' SECRETARY 31-11. MICHELE SCHMIDT that Joyce Aitkens be appointed Board of Examiners' Secretary effective May 1<sup>st</sup>, 2011.

CARRIED

BOARD OF EXAMINERS' MEMBER AT LARGE 32-11. MICHELE SCHMIDT that we submit Steven Piermantier's name to SUMA for approval as the joint Board of Examiners' member at large.

CARRIED

BOARD OF EXAMINERS' FEE STRUCTURE 33-11. STEVEN PIERMANTIER that we accept the following revised application fee structure as recommended by the Board of Examiners:

Conditional Certificate	\$125.00
Standard Certificate	\$175.00
Advanced Level 1 and 2 Certificates	\$225.00
Office Inspections	\$400.00 plus mileage and expenses.

CARRIED

OFFICE INSPECTION COMMITTEE 34-11. STEVEN PIERMANTIER that we endorse use of the Office Inspection Form as presented by the Board of Examiners' Chairperson.

CARRIED

SUMA RESOLUTION 35-11. JASON CHORNEYKO that we respond to the SUMA resolution suggesting lowering of minimum mentorship standards and reiterate the UMAAS continued objective of maintaining the highest possible standards in municipal administration.

CARRIED

SIASST PROGRAMS 36-11. RODNEY AUDETTE that we respond to Dustin Austman of Municipal Affairs supporting the SIASST Initiative to develop a Local Government Administration Program within their facilities and send a copy to RMAAS.

CARRIED

EMAIL DISTRIBUTION RATES 37-11. RODNEY AUDETTE that we follow the same schedule for email distribution to members as is established for Newsletter ads, example 1 page for non members would be \$200.00.

CARRIED

MUNICIPAL AFFAIRS-COUNCIL/ ADMINISTRATOR ISSUES 38-11. KATHY RESCHNY that we direct correspondence to Municipal Affairs requesting that inquiries from Mayors and Council members pertaining to Council/Administrator relations not be directed to our Executive Officers as we are typically placed

NEXT MEETING DATE  
AND SITE

The next meeting will be held at 4:00 p.m. on June 7<sup>th</sup> at the  
Saskatoon Travelodge Conference site.

ADJOURNMENT

41-11. DEB MACHAY that we do now adjourn at 12:10 p.m.

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President

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Executive Director