

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan
Elm Room, 2nd Floor – Ramada Hotel – 1818 Victoria Ave. – Regina, SK

2:30 p.m. – Sunday, February 2, 2014

PRESENT

President: – Rodney Audette
Vice President: – Jason Chorneyko
Directors: – Gordon Murray, Joni Mack, Shelley Funk,
Aileen Garrett, Ronda Heisler, Marie Selby,
Therese Chartier, Brad Hvidston
Executive Director: - Rick Dolezsar
Absent: - Nicole Lerat

CALL TO ORDER

President Rodney Audette called the meeting to order at 2:30 p.m.

AGENDA

1-14 CHARTIER That the agenda be adopted as amended.
CARRIED

MINUTES

2-14 CHORNEYKO That the minutes of the November 15th and 16th,
2013 Executive Meetings be approved.
CARRIED

FINANCIAL STATEMENT

3-14 GARRETT That we acknowledge and accept the financial
statement for the year ended December 31, 2013.
CARRIED

CAPITAL ASSET ACCOUNTING

4-14 CHARTIER That we adopt Canadian Accounting Standards for
not-for-profits and capital purchases will be expensed within their
year of acquisition and appropriate adjustments be made in our
financial reporting effective Jan 1, 2012.
CARRIED

DRAFT AUDITED STATEMENT

5-14 CHORNEYKO That the draft Audited Financial Statement as
submitted by Collins Barrow PQ LLP be approved.
CARRIED

CONVENTION COMMITTEE

6-14 HVIDSTON That we acknowledge the Convention Committee's
report and revised draft agenda.
CARRIED

BOARD OF EXAMINERS – FORM REVISIONS

7-14 MACK That we accept and recommend implementation by the
Board of Examiners of revised forms relating to the Standard
Certificate Application and the associated Evaluation/Training
Document.
CARRIED

DISCIPLINARY COMMITTEE REPORT

8-14 GARRETT That we accept the Disciplinary Committee Report
on recent files.
CARRIED

APRIL WORKSHOP

9-14 CHARTIER That the following schedule of 2014 Labour
Standards and Occupational Health & Safety Workshops be
adopted:

<u>Dates:</u>	<u>Location:</u>	<u>Director in Charge:</u>
Apr 14	North Battleford	Aileen Garrett
Apr 15	Prince Albert	Therese Chartier
Apr 16	Tisdale	Brad Hvidston
Apr 17	Yorkton	Joni Mack
Apr 22	Swift Current	Gord Murray
Apr 23	Weyburn	Ronda Heisler
Apr 24	Regina	Rodney Audette

CARRIED

LEGAL RETAINER

10-14 CHORNEYKO That we accept the proposal of Keir Vallance of the W. Law Group to provide initial legal services to our members on an initial annual retainer basis of \$2500, subject to annual review and reporting.

CARRIEDAUDIT ENGAGEMENT LETTER

11-14 GARRETT That we accept the January 17, 2014 Audit Engagement Letter supplied by Collins Barrow PQLLP.

CARRIEDCPAP PROPOSAL

12-14 MACK That we acknowledge the draft proposal relating to the Community Planner Apprenticeship Program and extend full endorsement for Provincial/Municipal supported apprenticeship programs related to Municipal Administration and Community Planning.

CARRIEDLOCAL GOVERNMENT ELECTIONS ACT

13-14 FUNK That we table submission of comments relating to potential amendments to the Local Government Elections Act with consideration of an upcoming stakeholders meeting.

CARRIEDFRATERNAL CONFERENCE DELEGATES

14-14 CHARTIER That the following fraternal conference delegates be approved:

LGAA –	Mar 5 th – 7 th	– Red Deer	– Joni Mack
MMAA –	April 27 th - 30 th	– Winnipeg	– Marie Selby
SASBO –	April 30 th - May 2 nd	– Regina	– Rodney Audette
RMAA –	May 12 th - 15 th	– Regina	– Aileen Garrett

CARRIEDSUMA ENDORSEMENT – SALARY GUIDELINES

15-14 SELBY That we acknowledge receipt of the official endorsement of the UMAAS Salary Guidelines by SUMA.

CARRIEDCORRESPONDENCE

16-14 HVIDSTON That the correspondence be acknowledged and filed.

CARRIEDACCOUNTS

17-14 MACK That the accounts be approved.

CARRIEDNEXT MEETING DATE & SITE

Next meeting to be held on April 12th, 2014 at Saskatoon Travelodge.

ADJOURNMENT

18-14 CHARTIER That we do now adjourn at 4:30 p.m

CARRIED

 President

 Executive Director