

# EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan  
Meeting Room 4 - Queensberry Convention Centre – 9:45 a.m.– Tuesday, February 6, 2018

**PRESENT**

President:	– Jason Chorneyko
Vice President:	- Chris Costley
Past President:	- Rodney Audette
Directors:	– Aileen Garrett, Don McLeod, Janelle Scott, Brad Wiebe, Betty Moller, Brandi Morissette, Glenda Lemcke
Missing:	- Therese Chartier
Executive Director:	- Rick Dolezsar

CALL TO ORDER President Jason Chorneyko called the meeting to order at 9:45 a.m.

## AGENDA

1-18 COSTLEY That the agenda be approved as amended. CARRIED

## MINUTES

2-18 WEIBE That the following minutes be approved as circulated:  
- November 24, 2017 Executive Meeting  
- November 25, 2017 Executive Meeting  
- December 20, 2017 Executive (Emailed) Minutes CARRIED

## FINANCIAL STATEMENT

3-18 MCLEOD That the December 31, 2018 Financial Statement be accepted. CARRIED

## CONVENTION COMMITTEE REPORT

Committee Chair, Brandi Morissette, presented a Draft Convention program and Executive reviewed:  
- Speakers proposed  
- Entertainment  
- Tour & golf details  
- Registration packages  
- Give away for registration kits.  
- Draft Agenda – end of February is target date for completion.

## GAS TAX FUND – ASSET MANAGEMENT SUBCOMMITTEE

4-18 MOLLER That we acknowledge Executive Director's report on Gas Tax Fund – Asset Management Subcommittee Jan 4/18 meeting. CARRIED

## BOARD OF EXAMINER'S REPORT

5-18 GARRETT That we acknowledge the December 19, 2017 Board of Examiner's Report as presented. CARRIED

## JSGS BOARD GOVERNANCE PROGRAM

6-18 MORISSETTE That we acknowledge report on JSGS Board of Governance Program as presented by Director Lemcke. CARRIED

## MUNICIPAL PEER NETWORK

7-18 LEMCKE That we acknowledge report on Municipal Peer Network Pilot Program as presented by Director Morissette and the following persons be appointed as volunteer appointees for training:  
- Rodney Audette, Aileen Garrett and Rick Dolezsar (alternate) CARRIED

ASSET MANAGEMENT PARTNERSHIP – SUMA/SARM

- 8-18 AUDETTE That we acknowledge Asset Management Partnership Program report as presented by the Executive Director.

CARRIEDBOARD OF EXAMINERS

- 9-18 SCOTT That we acknowledge with regret the resignation of Steven Piermetier as Board of Examiner Chair and Ed Sigmeth be appointed as UMAAS representative to the UMAAS Board of Examiners.

CARRIEDWEBSITE UPGRADE

- 10-18 MOLLER That we follow up with Bergen Computer Systems on a proposal for an update of the UMAAS website.

CARRIEDDISKOTEK ENTERTAINMENT

- 11-18 AUDETTE That we accept proposal of Diskotek Entertainment for A/V services for the 2018 convention including lighting package upgrade.

CARRIEDFRATERNAL DELEGATES

- 12-18 COSTLEY That the following 2018 fraternal delegate appointments be made:

LGAA – April 4-6	Betty Moller
MMAA – April 22-25	Glenda Lemcke
SASBO – April 25-27	Rodney Audette
RMAA – May 14-17	Jason Chorneyko

CARRIEDCITY OF PRINCE ALBERT – VENDOR PANEL

- 13-18 WIEBE That we acknowledge correspondence from Mike Lytle, Purchasing Manager, City of Prince Albert on procurement webinars and advise we do not view this initiative as part of the UMAAS strategic objectives.

CARRIEDGOVERNMENT RELATIONS – REGULATORY REVIEW OF SPI AND DLR

- 14-18 AUDETTE That we acknowledge information on Government Relations review of Statements of Provincial Interest and Dedicated Land Regulations and Chris Costley be authorized to attend the March 7, 2018 stakeholder meeting in Regina.

CARRIEDRM OF MCKILLOP RATEPAYERS ASSOCIATION

- 15-18 AUDETTE That we acknowledge correspondence from the RM of McKillop Ratepayers Association and advise matters will not be addressed without full disclosure of information on the matters alleged.

CARRIEDDISCIPLINARY POLICY REVIEW

- 16-18 MORISSETTE That we acknowledge the Disciplinary Policy Review document as prepared by Chairman Chris Costley and authorize forward of correspondence to the Department of Government Relations.

CARRIEDVILLAGE OF MEATH PARK

- 17-18 AUDETTE That we forward correspondence pertaining to mentorship issues at the Village of Meath Park to the Board of Examiners for their files.

CARRIED

CORRESPONDENCE

18-18 GARRETT That the correspondence be received and filed as presented.

CARRIEDACCOUNTS

19-18 MCLEOD That the following accounts be approved:

3937	Delta Regina	November meeting	\$5,022.83
3938	Town of Hudson Bay	July-Dec/17 office services/supplies	\$2,394.00
3939	Rick Dolezsar	Dec/17 payroll	\$1,022.67
3940	Teresa Parkman	Dec/17 payroll	\$772.67
3941	Joyce Aitken	Dec/17 payroll	\$878.86
3942	CRA	Dec/17 payroll remittance	\$1,285.78
3943	MEPP	Dec/17 remittance	\$511.60
3944	Scotia Visa	Annual fee	\$49.00
3945	Joyce Aitken	Weldon inspection	\$462.65
3946	Sandra MacArthur	B of E Honorarium	\$100.00
3947	Janelle Scott	B of E Honorarium	\$300.00
3948	Dawn Luhning	B of E Honorarium	\$100.00
3949	Steven Piermantier	B of E Honorarium	\$400.00
3950	Scotia Visa	ipad	\$499.50
3951	The Junction Review	Newsletter	\$105.00
3952	G Bergen Computer Systems	2017 website	\$1,437.45
3953	The W Law Group	Legal	\$275.53
3954	CRA	Oct 1-Dec 31/17 GST	\$473.69
3955	Rick Dolezsar	Jan/18 payroll	\$1,038.95
3956	Teresa Parkman	Jan/18 payroll	\$778.95
3957	Joyce Aitken	Jan/18 payroll	\$893.43
3958	CRA	Jan/18 payroll remittance	\$1,326.72
3959	MEPP	Jan/18 remittance	\$521.84
3960	The W Law Group	Legal retainer for 2018	\$2,500.00
3961	Joyce Aitken	Postage	\$133.73
3962	Jody Urquhart	Convention Speaker - 50% deposit	\$2,625.00

CARRIEDNEXT MEETING DATE & SITE

That the next UMAAS Executive Meeting be held on April 20, 2018 at the Saskatoon Travelodge.

ADJOURNMENT

20-18 SCOTT That we do now adjourn at 11:30 a.m.

CARRIED


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 President

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 Executive Director