

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan
Apollo 2 Room – Saskatoon Travelodge - 7:00 p.m. – Friday, April 20, 2018

PRESENT

President:	– Jason Chorneyko
Vice President:	- Chris Costley
Directors:	– Aileen Garrett, Janelle Scott, Brad Wiebe, Betty Moller, Brandi Morissette, Glenda Lemcke, Therese Chartier
Missing:	- Rodney Audette, Don McLeod
Executive Director:	- Rick Dolezsar

CALL TO ORDER President Jason Chorneyko called the meeting to order at 7:00 p.m.

AGENDA

21-18 GARRETT That the agenda be approved as presented.
CARRIED

MINUTES

22-18 SCOTT That the February 6, 2018 Executive meeting minutes be approved as circulated.
CARRIED

FINANCIAL STATEMENT

23-18 CHARTIER That the December 31, 2018 Audited Financial Statement be accepted.
CARRIED

FINANCIAL STATEMENT

24-18 WIEBE That the March 31, 2018 Financial Statement be accepted.
CARRIED

CONFERENCE PROGRAM REVIEW

- Chairman Brandi Morissette reviewed draft Program – on a line by line basis.
- Key Speakers – Darren Lang, Sherry Knight & Jody Urquart
- Finalize room & A/V requirements for speakers.
- Tour prizes - \$300(Janelle will purchase)
- Door Prizes - \$1000 (Brandi will purchase)
- Give Away – First aid kits
- Thursday Evening will remain a free evening.
- Golf & BBQ – Nicole Lerat assisting with arrangements at Rosthern.

CONVENTION COMMITTEE REPORT

25-18 CHARTIER That the Convention Committee Report be acknowledged.
CARRIED

GAS TAX FUND – ASSET MANAGEMENT SUBCOMMITTEE

26-18 MORISSETTE That we acknowledge the February 26, 2018 Gas Tax Fund Asset Management Subcommittee Meeting Report as provided by the Executive Director.
CARRIED

MUNICIPAL PEER NETWORK

27-18 COSTLEY That we acknowledge report on the March 21, 2018 Mentor Training for Municipal Peer Network as provided by the Executive Director & Director Garrett.
CARRIED

STATEMENTS OF PROVINCIAL INTEREST (SPI) – DEDICATED LAND REGULATIONS (DLR) CONSULTATION

28-18 WIEBE That we acknowledge the March 7, 2018 SPI-DLR Consultation Meeting Report as presented.
CARRIED

DISCIPLINARY COMMITTEE – POLICY REVIEW

29-18 GARRETT That the Draft Revised Disciplinary Policy be referred to the W Law Group for review.

CARRIEDTAX TOOL – STAKEHOLDER REVIEW

30-18 SCOTT That we acknowledge the report on local tax tool review process as presented by President Chorneyko.

CARRIEDUNIVERSITY OF REGINA LOCAL GOVERNMENT AUTHORITY PROGRAM REVIEW

31-18 GARRETT That we acknowledge the March 26, 2018 report on the University of Regina LGA Program review as presented by Director Chartier.

CARRIEDBOARD OF EXAMINERS

32-18 COSTLEY That we acknowledge the March 27, 2018 Board of Examiners Report.

CARRIEDDIVISION 2 DIRECTOR

33-18 CHARTIER That we acknowledge information submitted by Don McLeod relating to termination of his employment and ineligibility to serve as Division 2 Director and advise he is welcome to attend the convention as a member on his own accord.

CARRIEDLAST MOUNTAIN LAKE – LANDFILL AUTHORITY

34-18 COSTLEY That we acknowledge correspondence from the Last Mountain Lake Landfill Authority requesting full disclosure as to relationship of their complaint to duties required as an Urban Administrator.

CARRIEDR.J. WOWK – VILLAGE OF MILDEN

35-18 SCOTT That the correspondence received from R. J. Wowk relating to the Village of Mildren be referred to the Disciplinary Committee.

CARRIEDCORRESPONDENCE

36-18 WIEBE That the correspondence be received and filed as presented.

CARRIEDACCOUNTS

37-18 SCOTT That the following accounts be approved:

3963	Glenda Lemcke	Feb/18 meeting	\$245.16
3964	Betty Moller	Feb/18 meeting	\$546.61
3965	Don McLeod	Feb/18 meeting	\$466.00
3966	Village of Bjorkdale	In memory of Lorraine Fleming	\$25.00
3967	Joyce Aitken	Inspection - South Lake - M Huebner	\$508.00
3968	Rick Dolezsar	Feb/18 payroll	\$1,038.95
3969	Teresa Parkman	Feb/18 payroll	\$778.95
3970	Joyce Aitken	Feb/18 payroll	\$893.43
3971	CRA	Feb/18 payroll remittance	\$1,326.72
3972	MEPP	Feb/18 remittance	\$521.84
3973	Diskotek Ent.	Convention A/V deposit	\$1,000.00
3974	WCB	Annual fee	\$100.00
3975	The Junction Review	Certificates (member)	\$246.76
3976	Rick Dolezsar	Mar/18 payroll	\$1,038.95
3977	Teresa Parkman	Mar/18 payroll	\$778.95
3978	Joyce Aitken	Mar/18 payroll	\$893.43
3979	CRA	Mar/18 payroll remittance	\$1,326.72

Accounts Continued:

3980	MEPP	Mar/18 remittance	\$521.84
3981	Dimension 11	Convention Speaker	\$4,725.00
3982	Rick Dolezsar	Peer Support Network Meeting	\$641.46
3983	VOID		
3984	Rodney Audette	Inspection - T of Nokomis - T Zdnich	\$580.36
3985	Sandra MacArthur	Inspection - T of Marshall - L Row	\$677.56
3986	SUMA	Feb Meeting	\$176.68
3987	The Junction Review	Newsletter	\$105.00
3988	Rick Dolezsar	Apr/18 payroll	\$1,038.95
3989	Teresa Parkman	Apr/18 payroll	\$778.95
3990	Joyce Aitken	Apr/18 payroll	\$893.43
3991	CRA	Apr/18 payroll remittance	\$1,326.72
3992	MEPP	Apr/18 remittance	\$521.84
3993	CRA	GST - Jan 1-Mar 31, 2018	\$3,221.13
3994	Chris Costley	various meetings	1107.29
3995	Brand Morissette	Apr/18 meeting	293.76
3996	Betty Moller	Apr/18 meeting	363.96
3997	Betty Moller	LGAA meeting Apr/18	748.96
3998	Aileen Garrett	Apr/18 meeting/Mentor Training	696.60
3999	Therese Chartier	Apr/18 meeting	275.40
4000	Janelle Scott	Apr/18 meeting/ipad case	290.47
4001	Glenda Lemcke	Apr/18 meeting	435.24
4002	Jason Chorneyko	Apr/18 meeting	246.62
4003	Rick Dolezsar	Apr/18 meeting	401.20
			<u>CARRIED</u>

NEXT MEETING DATE & SITE

That the next UMAAS Executive Meeting be held on Tuesday, June 5th, 2018 at 2:00 p.m. at the Saskatoon Travelodge.

ADJOURNMENT

38-18 SCOTT That we do now adjourn at 9:30 p.m.

CARRIED

President

Executive Director