

**URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF
SASKATCHEWAN
CERTIFICATE IN LOCAL GOVERNMENT AUTHORITY PROGRAM
SCHOLARSHIP**

OBJECTIVE:

To provide 3 annual scholarships in the amount of \$400 each to Clerks or Assistant Administrators desiring to obtain their education requirement for the Standard Certificate.

- 2 scholarships shall be provided to town or village Clerks
- 1 scholarship shall be provided to an Assistant Administrator

CRITERIA:

- Must be employed by an urban or northern municipality
- Must be a member of UMAAS
- Shall have completed the first semester of the program

APPLICATION PROCEDURE:

- Applicants shall submit a letter of application for funding assistance to the Advisory Committee
- The application shall address the following issues:
 - Length of service as an Administrator or Assistant Administrator
 - How long the applicant has been a member of UMAAS
 - Indicate if employing Council will be providing any assistance
 - Outline community activities
 - Outline education previously obtained
 - Confirm successful completion of at least one semester under the Local Government Administration Certificate Program
 - Provide any additional information which may assist the Committee to reach a decision
- Application deadline is October 1st of each year

PAYMENT PROCEDURE:

- 50% of the scholarship shall be paid upon successful completion of the 2nd semester
- The remaining 50% shall be paid upon successful completion of the 3rd semester and proof of enrollment into the 4th semester.
 - The Committee will be permitted to consider the spring semester in the awarding of the scholarships
 - The Committee may award partial scholarships on a per semester basis, provided applications are received in advance of the semester start date

GENERAL:

- The Committee's decision shall be final
- The Committee shall not be required to provide reasons for its decision
- The Committee shall, from time to time, recommend amendments to the criteria or application procedure