

**MINUTES of the
FIFTY NINETH (59th) ANNUAL CONVENTION of the
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN
Held at the TRAVELODGE HOTEL IN SASKATOON, JUNE 3RD TO 6TH, 2014.**

PRESENT WERE: 187 Delegates-8 Spouses-3 Fraternal-52 Sponsors/Exhibitors/Guests = 250

WEDNESDAY, JUNE 4th

CALL TO ORDER

President Rodney Audette called the meeting to order at 9:00 a.m. Wednesday, June 4th, 2014.

WELCOME AND INTRODUCTIONS

President Rodney Audette introduced the Head Table and gave his welcoming remarks.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Richard Dolezsar provided his annual report on the operation of the Association and announcements relating to the 2014 Convention Program.

2013 CONVENTION MINUTES

Moved by Stephen Schury that the 2013 Annual Convention Minutes be approved as circulated.

CARRIED

2013 AUDITED FINANCIAL STATEMENT

Moved by Richard Dolezsar that the 2013 Audited Financial Statement be accepted as circulated.

CARRIED

CONFERENCE KICKOFF SPEAKER – DUANE JANISKEVICH

Duane Janiskevich provided an inspiring conference kickoff presentation entitled “Unleashing the Power of Regret”.

CALL FOR NOMINATIONS – PRESIDENT

Phil Boivin, Government Relations, conducted the Call for Nominations for President.

Paul Lidstrom, Moosomin nominated Rodney Audette, Bethune for the position of President.

No further nominations were received upon third call.

Phil Boivin, Government Relations, declared Rodney Audette elected President by acclamation.

CALL FOR NOMINATIONS – VICE PRESIDENT

Phil Boivin, Government Relations, conducted the Call for Nominations for Vice President.

Brad Hvidston, Tisdale nominated Jason Chorneyko, Wynyard for the position of Vice President.

No further nominations were received upon third call.

Phil Boivin, Government Relations, declared Jason Chorneyko elected Vice President by acclamation.

WORKSHOP – SASKATOON CONSTRUCTION ASSOCIATION – TENDER DOCUMENTS 101

Matthew Farthing and Dana Jacobs of the Saskatoon Construction Association provided information of various project tendering processes including: pre-bid, design build, design bid build, tender documents, bid depository system.

NOON LUNCHEON

The following persons provided remarks and fraternal greetings at the noon luncheon:

- Councilor Mairin Loewen provided greetings on behalf of the City of Saskatoon.

- Don Poon, SAL Engineering

- Gayle Zimmerman, Sask Water

- Don McCallum, Past President RMAA

- Julie Gibson, Director MMAA Division 1

- Mike Derricott, Director LGAA

DISTRICT MEETINGS

District meetings took place from 1:00 to 2:00 p.m.

JOINT OFFICE WORKSHOP – 1:30 p.m. to 2:00 p.m.

A meeting of the administrator group involved in joint office administration was conducted.

DISTRICT MEETING REPORTS

Respective division directors provided individual reports on issues addressed in their regional meetings which included the following items: LGA, knowledge of LGA instructors, SAMA services, finding Level II water operators, annexation compensation, limited capital grants, fall district meetings, potential board of reference for mediation of CAO/Council conflicts, OH&S training, Council training, SMB workshops, infrastructure deficit, enforcement of bylaws, multi material recycling program, starting salaries/guideline, bylaw enforcement/policy making workshops, asset management plans, regional cooperation, landfill regulations, record retention.

JOINT OFFICE MEETING REPORT ITEMS

Salary guideline tools for joint offices, agreement for shared services, employment contracts.

ADVISORY SERVICES PRESENTATION – LEGISLATIVE UPDATES

Phil Boivin & Diana Lee of Government Relations made a presentation on regulations for new organized hamlets, municipal districts, restructuring regulations, non-compliant municipalities, auditor regulations, tax cancellations, abatements, quashing bylaws, ministerial power to dismiss.

CONCURRENT WORKSHOPS:

- 1) New Administrators – “Everything You Didn’t Learn in LGA” presented by Government Relations Advisory Services.
- 2) Human Resources – “Attraction and Retention” presented by Mubarka Butt from the City of Saskatoon.

ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING

Conference participants enjoyed the annual banquet, retirement awards, membership pin presentations, new certificate recognition and performance by James Williams. MLA Jennifer Campeau attended as guest speaker.

THURSDAY, JUNE 5TH**ASSOCIATE MEMBERS MEETING**

An Associate members meeting was held and Jan Hoffart of Halbrite was elected as Associate Director.

SUMA PRESENTATION – TANIA MEIER – GROUP PROCUREMENT

Tania Meier of SUMA made a presentation covering the following topics: program information, SUMA strategic plan looking forward, future projects to explore, SUMA legal services available to membership.

WORKSHOP – DAVE HAGEL – MANAGING CHANGE

Dave Hagel presented a workshop on change: change is inevitable, Saskatchewan change, change management-structured approach to transitioning from current state to desired state.

WORKSHOP – TODD TRESLAN - SAMA UPDATES & HOW TO READ YOUR ASSESSMENT**PROPERTY REPORT**

Todd Treslan of SAMA provided a detailed workshop on how to read your assessment property report.

NETWORKING AFTERNOON

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament at Rosthern Valley Regional Park or Waneskewin Walking Tours, Entertainment & Meal. This was followed by a social evening and entertainment featuring a magician.

Winners of the Texas Scramble were a team of:

Brad Hvidston, Jason Chorneyko, Kelsey Robinson, Shawna Bzdel

Individual Winners:

Men’s Longest Drive	Kyle Derrick	Ladies’ Longest Drive	Nicole Lerat
Men’s Closest to the Pin	Mike Derricott	Ladies’ Closest to the Pin	Glynis Dvernichuk

FRIDAY, JUNE 6TH**PRESENTATION – JEFF MULLIGAN – COUNCIL/ADMINISTRATION RELATIONSHIPS**

Jeff Mulligan presented Council/Administration relationships – building team environment, instilling pride in the organization, need for organizational plan, focus on long term needs aside from keeping taxes low.

PRESENTATION – SASKATCHEWAN MUNICIPAL BOARD PRESENTATION

Kyle Derrick & Lise Gareau from Saskatchewan Municipal Board presented on revenue & expenditure forecasting, working with Council, setting utility rates, borrowing funds, waterworks rate policy & capital investment strategy.

INTRODUCTION OF 2014 - 15 EXECUTIVE

Division 1	Ronda Heisler, Vibank
Division 2	Gordon Murray, Gravelbourg
Division 3	Joni Mack, Jansen
Division 4	Aileen Garrett, Unity
Division 5	Brad Hvidston, Tisdale
Division 6	Nicole Lerat, Rosthern
Division 7	Therese Chartier, Buffalo Narrows
Associate	Jan Hoffart, Halbrite
Vice President	Jason Chorneyko, Wynyard
President	Rodney Audette, Bethune
Past President	Shelley Funk, Dalmeny
Executive Director	Richard Dolezsar, Hudson Bay
Executive Assistant	Teresa Parkman, Hudson Bay

PRESIDENT’S ADDRESS

President Rodney Audette thanked the Delegates and Executive Members for their support and looked forward to working with the new Executive and membership in the coming year. He invited delegates to communicate regularly with Executive members.

ADJOURNMENT

President Rodney Audette declared the Convention adjourned at 11:40 a.m.