

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan

Apollo 2 Room – Saskatoon Travelodge – Saskatoon, SK

9:00 a.m. – Saturday September 20, 2014

PRESENT

President: – Rodney Audette
Vice President: – Jason Chorneyko
Directors: – Jan Hoffart, Joni Mack, Shelley Funk, Aileen
Garrett, Ronda Heisler, Therese Chartier,
Nicole Lerat
Executive Director: - Rick Dolezsar
Executive Assistant: - Teresa Parkman
Absent: - Brad Hvidston

CALL TO ORDER

President Rodney Audette called the meeting to order at 9:00 a.m.

AGENDA

56-14 HEISLER That the agenda be adopted as amended.

CARRIED

MINUTES

57-14 GARRETT That the minutes of the June 3rd, 2014 Executive Meetings be approved.

CARRIED

MINUTES

58-14 MACK That the minutes of the June 6th, 2014 Executive Meetings be approved.

CARRIED

FINANCIAL STATEMENT

59-14 CHORNEYKO That we acknowledge and accept the financial statement for the period August 31, 2014.

CARRIED

2014 CONVENTION SURVEY – SUMMARY/ANALYSIS

60-14 FUNK That the 2014 Convention Survey Summary/Analysis be accepted as presented.

CARRIED

- Suggestion to poll membership regarding place of convention (ie: Regina/Saskatoon) on membership application.

TRAVELODGE – 2015 CONFERENCE PROPOSAL

61-14 CHARTIER That we accept the Travelodge's 2015 conference proposal as presented.

CARRIED

- Suggestion to move refreshments to separate room to free up more spots in the tradeshow.
- Travelodge has offered to supply wine for the tables at convention. To be reviewed due to Cleartech sponsorship.
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BOARD OF EXAMINERS – INSPECTOR LIST

62-14 LERAT That we add to the Mentor Policy that new administrators attend mentor's office for a full day to review and learn their office procedures.

CARRIED

LABOUR STANDARDS/WCB WORKSAFE WORKSHOP

63-14 LERAT That we acknowledge the Labour Standards/WCB WorkSafe Workshop Summary Report as presented.

CARRIED

TERRITORIAL/PROVINCIAL MUNICIPAL ASSOCIATION MEETING

64-14 LERAT That we acknowledge the Territorial/Provincial Municipal Association Meeting report as presented.

CARRIED

MUNICIPAL ANNEXATION COMPENSATION CONSULTATION MEETING

65-14 LERAT That we acknowledge the Municipal Annexation Compensation Consultation Meeting summary report as presented.

CARRIED

DIVISION 2 VACANCY

A Call for Nominations to Division 2 members will be emailed.

2014/15 BOARD & COMMITTEE APPOINTMENTS

66-14 HOFFART That the 2014/15 Board and Committee Appointments be approved as amended and attached hereto forming a part of these minutes.

CARRIED

CAMA PARTNERSHIP WITH PROVINCIAL/TERRITORIAL ASSOCIATION

67-14 LERAT That we approve participation, in principle, in the CAMA Partnership with Provincial/Territorial Association.

CARRIED

2015 SALARY GUIDELINE

68-14 GARRETT That we adjust the 2014 Salary Guideline at the 1500-3000 population range to match survey market results in the low to mid categories.

CARRIED

69-14 CHORNEYKO That we adjust the 2015 UMAAS Salary Guideline and the Joint Office Salary Guideline by 3%.

CARRIED

UNIVERSITY OF REGINA CAREER DAYS

President Audette and Vice President Chorneyko are attending the U of R Career Days on September 22, 2014 in Regina on behalf of UMAAS.

2015 PRELIMINARY BUDGET DISCUSSION

- A draft budget to be prepared for November 22, 2014 meeting.
- CAMA (promotion/newsletter/proposed video)
- Portfolios for convention kits

RMAA FALL WORKSHOP

RMAA to hold a Planning and Development Workshop in various locations in the Fall. Registration information to be distributed to our members.

SUMA CONVENTION PLANNING COMMITTEE REPORT

70-14 CHORNEYKO That we acknowledge the SUMA Convention Planning Committee Report as presented.

CORRESPONDENCE

71-14 HOFFART That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

72-14 CHORNEYKO That the accounts be approved.

CARRIED

NEXT MEETING DATE & SITE

Next meetings to be held on November 21st at 7:00 p.m. & November 22nd, 2014 at 9:00 a.m. in Regina at the Executive Royal Regina Inn and Suites.

ADJOURNMENT

73-14 MACK That we do now adjourn at 12:45 p.m

CARRIED

President

Executive Director