

## EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan  
Apollo 2 Room, Saskatoon Travelodge  
9:00 a.m. – Saturday, April 23, 2016

PRESENT Vice President: - Jason Chorneyko  
Directors: - Chris Costley, Joni Mack, Aileen Garrett,  
Ronda Heisler, Lori Foster, Therese Chartier,  
Executive Director: - Rick Dolezsar  
Absent: - Rodney Audette, Nicole Lerat, Kim Gartner,  
Brad Hvidston

CALL TO ORDER Vice President Jason Chorneyko called the meeting to order at 9:00 a.m.

### AGENDA

17-16 HEISLER That the agenda be adopted as presented. CARRIED

### MINUTES

18-16 MACK That the minutes of the February 2, 2016 Executive Meetings be approved as circulated. CARRIED

### DECEMBER 31, 2015 AUDITED FINANCIAL STATEMENT

19-16 CHARTIER That we accept the December 31, 2015 Audited Financial Statement as presented. CARRIED

### MARCH 31, 2016 FINANCIAL STATEMENT

20-16 COSTLEY That we accept the March 31, 2016 Financial Statement as presented. CARRIED

### CONVENTION PROGRAM REVIEW

- Speakers confirmed, under budget.
- Program has been set.
- Zip up portfolio kits are suggested. (Rick)
- Entertainment plans also under budget.
- Casino Night prize \$1000 budget for ten (10) prizes. (Chris)
- Significant identification of 1<sup>st</sup> time attendees. (Teresa)
- Menu(s) – remember Gluten Free; lighter lunch menu.
- Discussion on fraternal delegates from further associations.
- Door prize – tablet, Fit Bit, etc.
- Speaker Gifts – extra portfolios.
- Look after invites of Minister and SUMA President. (Rick)

21-16 COSTLEY That we acknowledge the Convention Report as presented. CARRIED

### BOARD OF EXAMINER'S REPORT

22-16 CHARTIER That the March 17, 2016 Board of Examiner's Report be acknowledged. CARRIED

### SUMA CONVENTION PLANNING

- General discussion – separate Administrator sessions are not favoured by UMAAS.
- Recommendation of provision of separate registration for Sunday session.

23-16 HEISLER That the SUMA Convention Planning Report be acknowledged. CARRIED

### MLDP REPORT

24-16 CHARTIER That the MLDP Report be acknowledged as presented by Director Chartier. CARRIED

TRAVELODGE HOTEL

- Alana McLennan, Regional Sales Manager
- Tammy Beauregard, Regional Director of Catering

25-16 FOSTER That we acknowledge the Travelodge presentation relating to options and services available.

CARRIED

SUMA – LETTER

26-16 GARRETT That we acknowledge the letter from SUMA President Debra Button endorsing 2016 Salary Guidelines.

CARRIED

SMRA – RETIREMENT PLAN BENEFITS PROGRAM

27-16 GARRETT That we acknowledge the Executive Director's Report on the Saskatchewan Municipal Retirees Benefits Plan as presented.

CARRIED

GOV'T RELATIONS – BUILDING STANDARDS

28-16 MACK That we acknowledge the March 7, 2016 correspondence from Government Relations regarding Building Standards and Local Authority Inspection options.

CARRIED

SAMA – ADVISORY COMMITTEE

29-16 GARRETT That we re-appoint Rodney Audette as UMAAS Rep to the SAMA Advisory Committee.

CARRIED

WATER SECURITY AGENCY WORKSHOP

30-16 FOSTER That we consider a 2017 workshop series respecting administration responsibilities under the Water Security Agency Regulations.

CARRIED

BREEANNA KOMODOWSKI – SCHOLARSHIP

31-16 COSTLEY That we approve the application of Breeanna Komodowski, Village of Punnichy under the UMAAS Scholarship Program.

CARRIED

SAMA – WEB PORTAL ENHANCEMENT

32-16 HEISLER That Executive Director reply to SAMA respecting the request for input on SAMA Web Portal Enhancements.

CARRIED

MUNICIPAL WHISTLEBLOWER

33-16 FOSTER That Executive members review the Gov't Relations option paper on Municipal Whistleblower Protection and provide their input to Executive Director who will submit a summary report on behalf of UMAAS.

CARRIED

CORRESPONDENCE

34-16 COSTLEY That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

35-16 CHARTIER That the following accounts be approved.

CARRIED

NEXT MEETING DATE & SITE

Next meeting to be held on June 7<sup>th</sup>, 2016 at 2:00 p.m. in conjunction with opening day of annual conference at Saskatoon Travelodge.

ADJOURNMENT

36-16 MACK That we do now adjourn at 12:00 noon.

CARRIED

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President

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Executive Director