



Municipal Leadership  
Development Program

Innovative programs designed to strengthen local government leadership in urban, rural, and northern Saskatchewan

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[Municipal Leadership Development Program \(mldp.ca\)](http://mldp.ca)



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## **DEVELOPED EXCLUSIVELY FOR ELECTED AND APPOINTED MUNICIPAL LEADERS IN SASKATCHEWAN.**

The Municipal Leadership Development Program (MLDP) is a series of modules or workshops developed exclusively for elected and appointed municipal leaders in Saskatchewan. The modules target specific issues of importance to urban, rural and northern municipalities. Mayors, reeves, councillors and municipal staff are able to benefit from this program that is designed to strengthen local government leadership.

Developed in 2003, the MLDP is a joint partnership of the Saskatchewan Association of Rural Municipalities (SARM), the Saskatchewan Urban Municipalities Association (SUMA), New North-SANC Services Inc., the Rural Municipal Administrators' Association (RMAA), the Urban Municipal Administrators' Association of Saskatchewan (UMAAS), and the Ministry of Government Relations. This program was designed to be responsive to the needs of municipal officials and therefore seeks continuous feedback through the municipal associations regarding the education and training needs of municipalities.



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- Feedback from participants is overwhelmingly positive. These modules help council to better understand their role and how they can sustain a healthy municipality. Although they are targeted to elected leaders, our administrator play a key role in educating council. As such, administrators are invited to take these modules to assist in their jobs and guide council.



- Fiscal responsibility is always top of mind for municipalities. Managing public dollars is no easy feat. As a part of collaborative effort between the organizations that support municipalities, costs have been kept affordable to encourage participation. When our elected leaders look for learning opportunities, the MLDP program delivers.

# MODULES

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MLDP is presently structured around six one-day modules. There are two sessions of modules held each year, a fall session and a winter session. Modules can be taken in any order based on the dates and locations that best suit your schedule.

[Community and Land Use Planning](#)

[Human Resources in the Municipal Workplace](#)

[Municipal Economic Development Fundamentals](#)

[Municipal Leaders' Roles and Responsibilities](#)

[Strategic Communications for Municipalities](#)

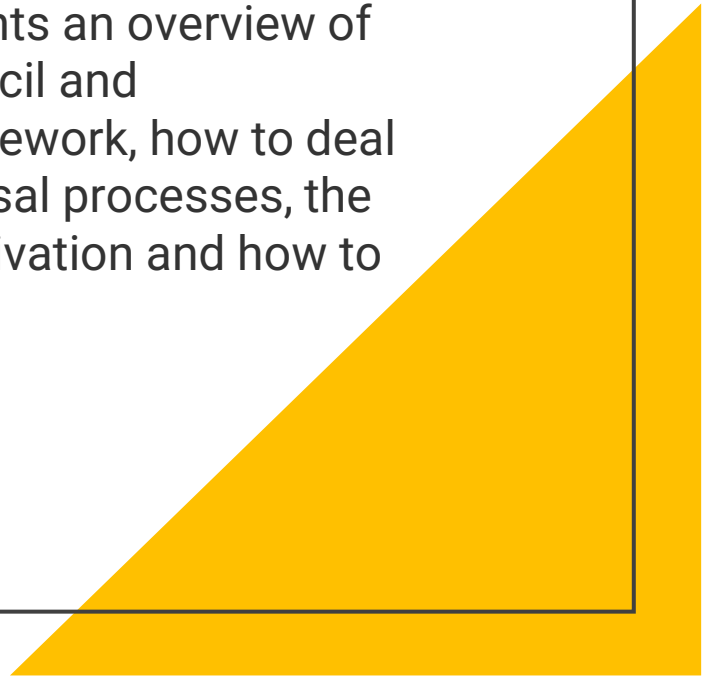
[Strategic and Financial Planning for Municipalities](#)

- **COMMUNITY AND LAND USE PLANNING**

The Community and Land Use Planning module will cover a variety of topics including: the roles and responsibilities of council, administration and the public; the creation, adoption, and amendment process for Official Community Plans and Zoning Bylaws; the subdivision process; servicing agreements; the development permit process; the development appeal board process; enforcing bylaws; the building permit process as well as regional planning.

# HUMAN RESOURCES IN THE MUNICIPAL WORKPLACE

As employers, Councils need to know: what are your responsibilities to your employees who carry out your directions and deliver municipal services? This highly interactive session gives participants an overview of the labour market, the role of Council and administration, the legislative framework, how to deal with conflict, the hiring and dismissal processes, the importance of orientation and motivation and how to manage performance.





# MUNICIPAL ECONOMIC DEVELOPMENT FUNDAMENTALS

- This module helps find answers to key questions about economic development – what is economic development, who are the players, what role can the municipality play and what are the returns? The course objectives will assist participants to develop an understanding of economic development principles & theories; review the context for economic development; discuss concerns and problems common to economic development in Western Canada; and introduce processes and skills applied in economic development.





- **MUNICIPAL LEADERS' ROLES AND RESPONSIBILITIES**

Essential, current information to assist you in council procedures as well as your role as policy decision-makers, employers, and community leaders. Delivered separately through the SARM, SUMA and New North newly elected workshops.



## STRATEGIC COMMUNICATIONS FOR MUNICIPALITIES

Formerly known as *Public Relations and Communications for Municipalities*, this module teaches how to effectively communicate with your ratepayers as well as the media. Learn how to become proactive. Special tips will be given on public speaking and techniques used by print, radio, television and other media.

# STRATEGIC AND FINANCIAL PLANNING FOR MUNICIPALITIES

- Get to know how Council and staff plan for municipal success. Everything from setting strategic priorities and community engagement to developing action plans and the financial framework to achieve the desired outcomes.
- This interactive and engaging session will see participants gaining insight into how to move from *Thought to Action* with tips and tools to make sure everyone is aligned and committed to common goals. This module will provide attendees with an overview of financial planning – the budget process, with a focus on where the money comes from. Learn about the relationship between assessment and taxation, tax tools, municipal borrowing and investments and an intro to asset management.



- Watch the website for upcoming dates.
- Fall sessions will be going back to the community this year, with 2 courses being offered in person.
- 2 will be virtual.
- Community and Land Use is always available online.
- MLRR is offered by both SARM and SUMA. Members from both organizations are invited to attend courses hosted by either.

- **PROGRAM PARTNERS**

- [Saskatchewan Association of Rural Municipalities](#)

- [Urban Municipal Administrators Association of Saskatchewan](#)

- [Saskatchewan Urban Municipalities Association](#)

- [Saskatchewan Ministry of Government Relations](#)

- [Rural Municipal Administrators' Association](#)

- [New North SANC Services Inc.](#)



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