

Minutes of a Regular meeting of the Urban Board of Examiners held by video conference this 7th day of May, 2024.

Present: Chairman Ed Sigmeth, Board Members Dawn Luhnig and Aileen Garrett & Secretary Brad Hvidston

Call to Order: Meeting was called to order at 1:00pm by Chairman Ed Sigmeth.

Agenda

Garrett That the agenda be approved for this meeting.
Carried

Minutes

Luhnig That the Minutes of the March 5, 2024 meeting be approved.
Carried

Permits

Garrett That the following Permits be approved

Name	Municipality	Expiry Date
Kaleigh Haugo	Village of Aylsham	May 30, 2024
Melissa Pollock	Village of Buena Vista	May 30, 2024
Angela Jordan	Village of Pleasantdale	May 30, 2024

Carried

Conditional Extensions

Luhnig That the following Conditional Extensions be approved:

Name	Municipality	Expiry Date
Martha Morin	N.V. of La Loche	March 31, 2025
Leane Johnston	Village of Belle Plaine	May 30, 2025
Lisa Jankowski	Village of Lintlaw	September 30, 2024
Brittany Ringrose	Village of Beechy	May 30, 2025
Elsie Dale	R.V. of Manitou Beach	May 30, 2025

Carried

Conditional Applications

Garrett That the following Conditional Certificates be issued with the conditions that the applicants:

- Must be mentored for a minimum of 1800 hours; and
- Must complete the LGA or equivalent education; and
- Must have an office inspection prior to applying for a Standard Certificate; and
- Restricted to their current employer; and
- Certificate expires May 30, 2025, however if satisfactory proof of completion of some of the LGA is provided to the board by May 30, 2025 then this certificate may be extended to May 30, 2026.

Name	Municipality	Certificate Number
Shawna Johnson	Town of Sturgis	C687
David Hutten	Town of Shaunavon	C688
Melissa Pollock	Village of Buena Vista	C689
Damon Werrell	Town of Delisle	C690
Darci Lowe	Village of Bulyea	C691
Amy Kalbfleisch	Town of Duck Lake	C692

Carried

Standard Applications:

Luhning That the following Standard Certificates be approved:

Alexandria Bernier	No. S-830
Kaleigh Haugo	No. S-831
Angela Jordan	No. S-832
Shannon Ulsifer	No. S-833
Valerie Bjerland	No. S-834
Anna Rintoul	No. S-835
Heath Duncan	No. S-836
Candice Zinn	No. S-837

Carried

Advanced Level Certificates:

Garrett That the following Advanced Certificates be approved:

Cam Thauberger	Level 2	A2-29
Karen Craigie	Level 1	A1-70

Carried

Business:

Denied or Outstanding Permits – There were no certificates that were denied at this meeting.

Luhning That the successful completion of the Municipal Sector Governance Certification offered through the Johnson Shoyama Graduate School of Public Policy at the University of Regina be considered equal to 1 CU's of Core Courses for the Advanced Level 1 and Level 2 Certifications; and

Further That the successful completion of the Public Sector Certificate course offered through the Chartered Professional Accountants Canada be considered equal to 3 CU's of Core Courses for the Advanced Level 1 and Level 2 Certifications.

Carried

Meeting Date:

Garrett That the next meeting be set for September 10, 2024 at 1:00 pm.

Carried

Adjournment:

Sigmeth That this meeting be adjourned at 1:25pm.

Carried