

Minutes of a Regular meeting of the Urban Board of Examiners held by video conference this 9th day of September, 2025.

Present: Chairman Ed Sigmeth, Board Members Dawn Luhnig and Aileen Garrett & Secretary Brad Hvidston

Call to Order: Meeting was called to order at 1:00pm by Chairman Ed Sigmeth.

Agenda

Luhnig That the agenda be approved for this meeting.
Carried

Minutes

Garrett That the Minutes of the May 6, 2025 meeting be approved.
Carried

Permits

Luhnig That the following Permits be approved

Name	Municipality	Expiry Date
Lisa Jankowski	Village of Lintlaw	September 30, 2025
Karen Mclsaac	Village of Laird	September 30, 2025
Amber Patterson	Village of Archerwill	September 30, 2025
Rena Denise Porter	Village of Paddockwood	September 30, 2025

Carried

Conditional Extensions

Garrett That the following Conditional Extensions be approved:

Name	Municipality	Expiry Date
Melissa Churchill	Village of Tompkins	May 30, 2026
Karen Mclsaac	Village of Laird	February 28, 2026
Kristine Olson	Village of Alvena	September 30, 2026
Laura Ward	Village of Sedley	September 30, 2026
Nadia Metz	Village of Fairlight	September 30, 2026

Carried

Conditional Applications

Luhning That the following Conditional Certificates be issued with the conditions that the applicants:

- Must be mentored for a minimum of 1800 hours; and
- Must complete the LGA or equivalent education; and
- Must have an office inspection prior to applying for a Standard Certificate; and
- Restricted to their current employer; and
- Certificate expires September 30, 2026, however if satisfactory proof of completion of some of the LGA is provided to the board then this certificate may be extended to September 30, 2027.

Name	Municipality	Certificate Number
Melissa Knihnitski	Village of Clavet	CD-716
Brenda Hartley	Village of Hyas	CD-717
Michele Gray	Village of Maymont	CD-718
Todd Francis	Town of Battleford	CD-719
Chanel Brockest	Village of Spy Hill	CD-720
Darla Lorenz	Village of Punnichy	CD-721
Kristie Becker	Village of Sheho	CD-722

Carried

Standard Applications:

Garrett That the following Standard Certificates be approved:

Name	Certificate No.
Audrey Ulmer	S-870
Teresa Biller	S-871
Theresa Hicks	S-872
Brittany Ringrose	S-873
Jennifer McMillan	S-874
Lisa Jankowski	S-875
Damon Werrell	S-876
Natasha Schlosser	S-877
Rebecca Parent	S-878
Renee Glass	S-879
Amber Patterson	S-880
Michele Bonneau	S-881
Travis Blanchard	S-882
Jenna Lavoie	S-883
Monique Fehr	S-884

Carried

