

BYLAW 7-23

A BYLAW OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN TO PROVIDE FOR THE CONTINUING PROFESSIONAL DEVELOPMENT OF ASSOCIATION MEMBERS

The Urban Municipal Administrators' Association, in the Province of Saskatchewan, hereby enacts as follows:

1. In order to promote the continuing professional development of the Association, all regular and associate members of the Association actively employed by a municipality as Administrator, Staff or Mentor/Consultant, shall participate in a minimum of at least one professional development session each calendar year.
2. The following shall be exempt from the continuing professional development requirements specified in *Section 1*;
 - a. Lifetime Members who are not employed by a municipality,
 - b. Ex-officio Members or Honorary Members who are not practicing administrators,
 - c. Professionals from various fields who are not employed by a municipality,
 - d. Any person obtaining membership after August 31st.
3. For the purpose of this section, participation in the following functions/courses will qualify, to the extent hereinafter stated, for the continuing professional development requirements specified in *Section 1*;
 - UMAAS Convention
 - UMAAS Sponsored Workshop
 - SUMA Convention
 - SUMA New Elected Officers/Administrators Seminar
 - SUMA District Meeting
 - SUMA Sponsored Workshop
 - Saskatchewan Ministry of Government Relations
 - RMAA Convention
 - RMAA Sponsored Workshop Approved by UMAAS Executive
 - SARM Sponsored Workshop Approved by UMAAS Executive
 - SAMA Sponsored Workshop
 - The Northern Saskatchewan Administrators Association Conference/Workshops
 - Webinars offered for Municipal Administrator's training purposes
 - University or Technical School Degree/ Certificate credit classes
 - Applicable Personal Development Courses as may be approved by the UMAAS Executive
 - Other Workshops Approved by U.M.A.A.S Executive
4. Members shall be responsible to report details of their attendance and/or participation in specific professional development functions in the previous calendar year on their annual membership application.
5. Any breach of this Bylaw may render the offending member liable to such disciplinary measures, as the Executive Board of the Association may consider appropriate, by way of either suspension, expulsion or discipline, after taking into consideration any extenuating circumstances such as but not limited to, parental leave, medical leave, or leave of absence.
6. The Disciplinary Committee shall, as soon as is practical, inform the member by registered letter of the decision made by the Disciplinary Committee. A copy of the decision shall also be circulated to the Executive Board of the Association.
7. In the event that a practicing member wishes to appeal any decision made by the Disciplinary Committee, the appeal procedures outlined in *Sections 24.1*

through 32 of The Urban Municipal Administrators Act, shall apply.

8. This Bylaw repeals *Bylaw #6-23* and shall become effective upon ratification at the annual UMAAS convention.

President

Executive Director

Ratified by the UMAAS Executive on June 6, 2023.

Ratified by the UMAAS Membership on June 7, 2023.