

Bylaw 4 - 21

A BYLAW OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN TO PROVIDE FOR THE CONTINUING PROFESSIONAL DEVELOPMENT OF ASSOCIATION MEMBERS.

The Urban Municipal Administrators' Association, in the Province of Saskatchewan, hereby enacts as follows:

1. In order to promote the continuing professional development of the Association, all practicing members of the Association, who are actively employed as a CAO, Administrator or Clerk of an Urban Municipality, shall participate in a minimum of at least one professional development session each calendar year.
2. Any person obtaining membership in the Association after March 1 of any year, who is actively employed as CAO, Administrator or Clerk of an Urban Municipality shall be exempt from the continuing professional development requirements specified in Section 1, until January 1 of the year following the member's admission into the Association.
3. For the purpose of this section, participation in the following functions/courses will qualify, to the extent hereinafter stated, for the continuing professional development requirements specified in Section 1;
 - U.M.A.A.S Convention
 - U.M.A.A.S Sponsored Workshop
 - S.U.M.A. Convention
 - S.U.M.A. New Elected Officers/Administrators Seminar
 - S.U.M.A. District Meeting
 - S.U.M.A. Sponsored Workshop
 - Sask. Municipal Government Sponsored Workshop
 - R.M.A.A. Convention
 - R.M.A.A. Sponsored Workshop Approved by U.M.A.A.S Executive
 - S.A.R.M. Sponsored Workshop Approved by U.M.A.A.S Executive
 - S.A.M.A. Sponsored Workshop
 - Other Workshops Approved by U.M.A.A.S Executive
 - Webinars offered for Municipal Administrator's Training purposes
 - University or Technical School Degree / Certificate credit classes
 - Applicable Personal Development Courses as may be approved by the UMAAS Executive
 - The Northern Saskatchewan Administrators Association Conference/workshops
4. Members will be responsible to report details of their attendance and/or participation in specific professional development functions in the previous calendar year on their annual membership application.

5. Any breach of this Bylaw may render the offending member liable to such disciplinary measures, as the Executive Board of the Association may consider appropriate, by way of either suspension, expulsion or discipline, after taking into consideration any extenuating circumstances such as, but not limited to, parental leave, medical leave, or leave of absence.
6. In the event that a practicing member wishes to appeal any decision made by the Disciplinary Committee, the appeal procedures outlined in Sections 24 through 32 of The Urban Municipal Administrators Act, shall apply.
7. The Disciplinary Committee shall as soon as is practical, inform the member by registered letter or personal delivery of the decision made by the Disciplinary Committee. A copy of the decision shall also be circulated to the Executive Board of the Association.
8. The professional development requirements specified in Section 1 shall become effective January 1 of the year following adoption of this bylaw.


President


Executive Director



The seal is circular with a rope-like border. The outer ring contains the text "URBAN MUNICIPAL ADMINISTRATORS ASSOCIATION OF SASKATCHEWAN". The inner circle contains the text "INCORPORATED 1980-81".