

**MINUTES of the
SIXTY FOURTH (67th) ANNUAL CONVENTION of the
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN**
Held at the TRAVELODGE HOTEL IN SASKATOON, JUNE 7th – 10th, 2022.
PRESENT WERE: 178 Delegates- 3 Fraternal-66 Sponsors/Exhibitors/Guests = 247

WEDNESDAY, JUNE 8th

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 9:00 a.m. Wednesday, June 8th, 2022.

WELCOME AND INTRODUCTIONS

President Jason Chorneyko introduced the head table and gave his President's address.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Richard Dolezsar provided his annual report on the operation of the Association outlining many of the projects, programs, consultations and initiatives that UMAAS has been involved in over the past year. In addition he announced the retirement of Joyce Aitken, Board of Examiners Secretary, Teresa Parkman, Executive Assistant and himself Richard Dolezsar, Executive Director effective December 31, 2022.

2021 CONVENTION MINUTES

Moved by Richard Dolezsar that the 2021 Annual Convention Minutes be approved as circulated.

CARRIED

2021 AUDITED FINANCIAL STATEMENT

Moved by Richard Dolezsar that the 2021 Audited Financial Statement be accepted as circulated.

CARRIED

CONFERENCE KICKOFF SPEAKER –STUART ELLIS-MYERS “TWITCHY|”

“Twitchy” provided a high energy conference kickoff presentation entitled “Mental Health, Mental Wealth”.

CALL FOR NOMINATIONS –PRESIDENT

Richard Dolezsar, Executive Director, conducted the Call for Nominations for President.

Rodney Audette of White City nominated Chris Costley, CAO Town of Mossbank for the position of President.

No further nominations were received upon second or third call.

Richard Dolezsar, Executive Director, declared Chris Costley elected President by acclamation.

CALL FOR NOMINATIONS – VICE PRESIDENT

Richard Dolezsar, Executive Director, conducted the Call for Nominations for Vice President.

Brad Hvidston of Tisdale nominated Barry Elliott, CAO Town of Maple Creek for the position of Vice President.

No further nominations were received upon second or third call.

Richard Dolezsar, Executive Director, declared Barry Elliott elected Vice President by acclamation.

NOON LUNCHEON

The following sponsors provided remarks and fraternal greetings at the noon luncheon:

- Randy Donauer, SUMA Director for Cities
- Shauna Audette, SaskWater
- Duane Nicol, President - MMAA
- Raylene Packet, Division 3 Director – RMAA
- Jamie Valentine, Executive Director – SASBO

DISTRICT MEETINGS

District meetings took place at 1:00 p.m.

GEORGE CUFF, FCMC MUNICIPAL GOVERNANCE CONSULTANT

George Cuff provided two insightful and dynamic presentations to challenge conference participants to know their roles and excel as municipal managers. Session One: What Ten “Good Governance Processes” are Critical to Success. Session Two: The Keys to a Short Municipal Career.

ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING

Conference participants enjoyed the annual banquet, retirement awards, membership pin presentations, new certificate recognition and entertainment with Blue Chip Casino Rentals. Guest speakers at the banquet included the Honorable Don McMorris, Minister of Government Relations who assisted with presentations of membership pins, new certificates and retirement awards.

THURSDAY, JUNE 9th**ASSOCIATE MEMBERS MEETING**

An Associate members meeting was held and Landon Chambers of Cochin was elected as Associate Director.

UNIVERSITY OF REGINA – LGA PROGRAM UPDATE

Danielle Curtis, Program Coordinator addressed the conference to review course information and updates respecting the LGA Program.

SUMA – EXECUTIVE DIRECTOR, JEAN-MARC NADEAU

Jean-Marc Nadeau, Executive Director provided an update on the two year diploma Local Government Administration Program currently being developed with SaskPoly Technical to complement the current University of Regina, LGA Program.

SUMASSURE PROGRAM – TANIA WENDLING

Tania Wendling, CEO provided information on the enrollment success and advantages of the SUMAssure Program.

KINETIC GPO – GERALD FORD, DIRECTOR OF SUPPLIER DEVELOPMENT AND NATIONAL PROGRAM MANAGER

Gerald Ford, Director of Supplier Development and National Program Manager outlined the benefits and advantages of municipalities participating in the Kinetic GPO Group Purchasing Program.

KENDAL NETMAKER – “LEADER WITHIN”

Kendal Netmaker, keynote speaker, provided an inspiring and insightful program titled “The Leader Within”.

MEPP PRESENTATION – “STEPS TO RETIREMENT” – DARLENE GLOWA

Darlene Glowa shared information on the MEPP Program and retirement planning. A question and answer session followed. Darlene invited anyone with questions to contact her office.

SOUTHEAST COLLEGE PROGRAM INFORMATION

Tania Hlohovsky Andrist of the Southeast College provided detailed information on the administration Program offered at that facility.

NETWORKING AFTERNOON

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament and BBQ at Rosthern Valley Regional Park or tour with the Prairie Lily on the Mighty Saskatchewan and Saskatoon’s Black Fox Distillery.

Winners of the Texas Scramble were a team of:

Clayton Meier, Clint Vargo, Gail Sloan, Victoria Folk

FRIDAY, JUNE 10th**MAJOR SPONSOR GREETINGS AND MESSAGES**

Eric Biehn of Viking Benefit Solutions provided details of their Retiree Health Benefit Programs.

TSASK – TECHNICAL SAFETY AUTHORITY

Stephen Freidt of the Technical Safety Authority of Saskatchewan provided delegates information on the revised Plumbing Permitting Regulations.

ADVISORY SERVICES – LEGISLATIVE UPDATES AND AVAILABLE RESOURCES

Megan Istace and Chris Lamontagne updated delegates on the following current issues:

- Overview of Ministry of Government Relations organization and branches
- Local Government Election Act updates
- Public Disclosure Statements
- Council Procedures Bylaws
- Special Meetings
- Conflict of Interest/Code of Ethics
- Online Resources
- Municipal Revenue Sharing eligibility requirements.

CONSTRUCTION CODE AUTHORITY – RYAN SHEPHARD & CHRIS GATES – NEW BUILDING ACT AND REGULATIONS

Ryan Shephard and Chris Gates of the Construction Code Authority provided information on the new Building Act and Regulations.

OPEN FORUM – PANEL – QUESTION AND ANSWER SESSION

Delegates were invited to address questions on any municipal administration topics to a panel comprised of the following individuals:

Megan Istace – Municipal Advisory Services
 Bukola Afolabi, SUMA Legal Advisor
 Jason Chorneyko – UMAAS President, CAO Town of Wynyard
 Joyce Aitken, UMAAS Board of Examiner Secretary
 Richard Dolezsar – Executive Director, UMAAS
 Chris Costley – UMAAS Vice President, CAO Town of Mossbank
 Ryan Shepherd, Construction Code Authority
 Chris Gates, Construction Code Authority

Topics included:

- Limitation of SUMA Legal Advisor capabilities to serve 400 members.
- Process to hold Council Members accountable for Code of Ethics/Conflict of interest violations.
- Reasonable time and costs for providing public information disclosures.
- Status of update of assessment in Municipal Directory
- Process to follow when governance during wind down of small village becomes dysfunctional
- Council Code of Ethics processes and recording of minutes of official decisions
- Mayor and Council access to office when CAO is not present.
- Council/CAO relationships and ground rules and breakdown of confidential protocols
- Extension of benefits to include more mental health benefits.
- Administrator’s networking and Peer Support Group.
- Necessary mentorship training for new administrators to establish their basis of respect from Councils.

INTRODUCTION OF 2022-23 EXECUTIVE

<i>Division 1</i> - Stephen Schury, Milestone	<i>Associate</i>	- Landon Chambers, Cochin
<i>Division 2</i> - Janelle Desautels, Cabri	<i>President</i>	- Chris Costley, Mossbank
<i>Division 3</i> – Andrea Goebel, Lemberg	<i>Vice President</i>	- Barry Elliott, Maple Creek
<i>Division 4</i> - Aileen Garrett, Unity	<i>Past President</i>	- Jason Chorneyko, Wynyard
<i>Division 5</i> - Pamela Wintringham, Wakaw Lake	<i>Executive Director</i>	- Richard Dolezsar, Hudson Bay
<i>Division 6</i> - Kelly Hoare, Shellbrook	<i>Executive Assistant</i>	- Teresa Parkman, Hudson Bay
<i>Division 7</i> - Meredith Norman, Northern Village of Denare Beach		

PRESIDENT’S ADDRESS

President Chris Costley thanked past President Jason Chorneyko and UMAAS staff for their efforts over the past years and looked forward to working with the new Executive and membership in the coming year. He invited delegates to communicate regularly with himself and Executive members.

ADJOURNMENT

President Chris Costley declared the Convention adjourned at 12:15 p.m.

 President

 Executive Director