

**MINUTES OF THE
SIXTY-EIGHTH (68th) ANNUAL CONVENTION of the
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN
Held at the TRAVELODGE HOTEL SASKATOON, JUNE 7-10, 2023.**

PRESENT WERE: 198 Delegates, 2 Fraternal Delegates, 70 Sponsors/Exhibitors/Guests = 270

WEDNESDAY, JUNE 7, 2023

CALL TO ORDER

President Chris Costley called the meeting to order at 9:00 a.m., Wednesday, June 7th, 2023.

WELCOME AND INTRODUCTIONS

President Chris Costley introduced the head table and gave his President's address. He also announced his resignation as President of UMAAS.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jason Chorneyko provided his annual report on the operation of the Association outlining many of the projects, programs, consultations, and initiatives that UMAAS has been involved in over the past year. He also made some comments on membership and convention application forms and emphasized that the provisions in the Continuing Education Bylaw are requirements, not options.

2022 CONVENTION MINUTES

Moved by Samantha Gilles from the Village of Lebreton that the 2022 Annual Convention Minutes be approved as circulated.

CARRIED

2022 AUDITED FINANCIAL STATEMENT

Moved by Joslin Freeman from the Town of Imperial that the 2022 Audited Financial Statements be accepted as circulated.

CARRIED

2023 AUDITOR'S APPOINTMENT

Moved by Kelli Timmerman from the Town of Lanigan that we appoint Bakertilly as our auditor for the year 2023.

CARRIED

BYLAW #5-23

Moved by Wanda McLeod from the Village of Lipton that we ratify Bylaw #5-23 A Bylaw to establish the UMAAS Head Office in Wynyard, SK.

CARRIED

BYLAW #7-23

Moved by Heather Hind from the Town of Grand Coulee that we ratify Bylaw #7-23 A Bylaw to provide for the Continuing Professional Development of Association Members.

CARRIED

CONFERENCE KICKOFF

Keith Comstock from Johnson Shoyama Graduate School of Public Policy provided a high-energy conference kickoff presentation on municipal administration and governance.

KEYNOTE SPEAKER

Diana Koenning provided some inspiring stories from her book "Silently Said". She shared how she grew up with trauma and tragedy and succeeded in her career as an administrator for a Rural Municipality.

NOON LUNCHEON

The following fraternal delegates provided remarks at the noon luncheon:

- Cheryl Barrett, RMAA Delegate – RM of Martin #122

- Shawna Paulson, MMA Delegate – RM of Elton

DISTRICT MEETINGS

District meetings took place at 1:00 p.m.

CALL FOR NOMINATIONS – PRESIDENT

Jason Chorneyko, Executive Director, conducted the Call for Nominations for President. Chris Costley nominated Barry Elliott, CAO Town of Maple Creek for the position of President.

No further nominations were received upon the second or third call.

Jason Chorneyko, Executive Director, declared Barry Elliott elected President by acclamation.

CALL FOR NOMINATIONS – VICE PRESIDENT

Jason Chorneyko, Executive Director, conducted the Call for Nominations for Vice President. Barry Elliott nominated Landon Chambers, CAO Resort Village of Cochin for the position of Vice President.

No further nominations were received upon the second or third call.

Jason Chorneyko, Executive Director, declared Landon Chambers elected Vice President by acclamation.

GREETINGS FROM THE SUMA PRESIDENT

Jean-Marc Nadeau provided a video greeting on behalf of the Saskatchewan Urban Municipalities Association (SUMA). He recognized the important partnership between SUMA and UMAAS over the years.

PRESENTATION FROM SUMASSURE

Kim Gartner provided updates from SUMAssure.

PRESENTATION FROM KINETICGPO

Keri Ann Daniels gave a presentation about the Kinetic GPO and shared the benefits that municipalities can get by participating in their purchasing program.

PRESENTATION FROM MUNICIPAL PEER NETWORK

Tanya Mengel gave a presentation about the Municipal Peer Network.

PRESENTATION FROM MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM

A presentation from Municipal Leadership Development Program (MLDP) entitled Innovative programs, designed to strengthen local government leadership in urban, rural, and northern Saskatchewan was provided by Janelle Desautels.

PRESENTATION FROM BOARD OF EXAMINERS

Brad Hvidston, Secretary of the Board of Examiners gave a presentation about applying to become a certified administrator.

PRESENTATION FROM SUMASSURE

Kevin Madden and Tania Wendling provided tips and insights about Cyber Security.

PRESENTATION FROM SASKPOWER

Christine Enmark and Tyler Penna gave a presentation entitled SaskPower's Future Supply Plan 2030 and Beyond.

ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING

Conference participants enjoyed the annual banquet, retirement awards, membership presentations, new certificate recognition and entertainment from Andrew Kinakin, DJ/Hypnotist. David Buckingham, MLA for Saskatoon Westview, was the guest speaker at the banquet and he assisted with the presentation of membership pins, new certificates, and retirement awards.

THURSDAY, JUNE 8, 2023

ASSOCIATE MEMBERS MEETING

An Associate members meeting was held and Shannon Ulsifer from the Resort Village of Kannata Valley was elected as Associate Director.

PRESENTATION FROM GEORGE HLEBOFF

George Hleboff from Ten Paramedic Education and Consulting introduced and contextualized Joseph Campbell's "Hero's Journey" to the audience before discussing pragmatic personal and evidence-based practices strengthening first-responder psychological, physical and spiritual health in the modern post-Covid world.

PRESENTATION FROM DR. DAVID SIEGEL

Dr. David Siegel, Professor Emeritus of Political Science from Brock University, presented "Developing Your Political Acuity: Public Servants and Politics" and "Improving Council-Staff Relations: Working Together to Build a Better Community".

NETWORKING AFTERNOON

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament at Rosthern Valley Regional Park or a tour and cider tasting at Crossmount Cider Company in Saskatoon. The golf tournament and tour were followed by a BBQ at the Red Zone located by the Travelodge Hotel.

Winners of Texas Scramble were a team of Kim Gartner, Nicole Lerat, Jim Weninger, Brett La Roche.

FRIDAY, JUNE 9, 2023

PRESENTATION FROM KIM ANDERSON

Kim Anderson, from Robertson Stromberg LLP, provided a presentation entitled "Conflict of Interest – A Guide for Administrators and Councillors".

PRESENTATION FROM KERI ROLLES

Keri Rolles, Emergency Services Officer from the Saskatchewan Public Safety Agency (SPSA) provided a presentation on Emergency Measures Organization Process.

PRESENTATION FROM JANA FOX

Jana Fox, Program Head of Accountancy, Business Management, and the new Municipal Administration Diploma programs at Saskatchewan Polytechnic provided updates on the Municipal Administration Diploma that is being offered by the said institution.

PRESENTATION FROM SHARON YOUNG

Sharon Young from the Office of the Saskatchewan Information and Privacy Commissioner presented the Local Authority Freedom of Information and Protection Privacy Act and the Access to Information Regulations.

PRESENTATION FROM ADVISORY SERVICES AND MUNICIPAL RELATIONS

Chris Lamontagne and Tobi Duck discussed the Public Disclosure Statements.

OPEN FORUM – PANEL – QUESTION AND ANSWER SESSION

Delegates were invited to address questions on any municipal administration topics to a panel comprised of the following individuals:

Barry Elliott, UMAAS President and CAO Town of Maple Creek; Chris Costley, UMAAS Past President and CAO Town of Moss Bank; Jason Chorneyko, UMAAS Executive Director and CAO Town of Wynyard, Brad Hvidston, Secretary of the Board of Examiners and CAO Town of Tisdale; Chris Lamontagne and Tobi Duck, Advisory Services and Municipal Relations; and Kim Anderson, Robertson Stromberg LLP.

Topics/Questions included:

- Did SaskPolytech get advice from UMAAS and consider more relevant courses?
- Review and recommend changes to the Local Government Administration course.
- Should Urban consider a paid internship format?
- How can the organization help enhance the profession?

- Mention the benefits that Administrators get from Enhanced Professional Development

INTRODUCTION OF THE 2023-2024 EXECUTIVE

President - Barry Elliott, Maple Creek

Vice President - Landon Chambers, Cochin

Division 1 - Stephen Schury, Milestone

Division 2 - Janelle Desautels, Cabri

Division 3 - Jennifer Gritzfeld, Strasbourg

Division 4 - Marty Baroni, Biggar

Division 5 - Pamela Wintringham, Wakaw Lake

Division 6 - Kelly Hoare, Shellbrook

Division 7 - Meredith Norman, Northern Village of Denare Beach

Associate Director - Shannon Ulsifer, Kannata Valley

Executive Director - Jason Chorneyko, Wynyard

Executive Assistant - Lovely Magnaye, Wynyard

PRESIDENT ADDRESS

President Barry Elliott expressed his appreciation to UMAAS for the opportunity to serve you as President for the next two years. He expressed his deepest appreciation to the new Executive Board for their willingness to represent the concerns of the membership and to continue the hard work that lies in front of them. He acknowledged the hard work and professionalism exhibited continuously by the UMAAS staff - Jason Chorneyko, our Executive Director, and Lovely Magnaye, our Executive Assistant and extended the same sentiments toward Brad Hvidston, our Board of Examiners Secretary for his attention to detail and his unparalleled commitment to maintaining high ethical standards of municipal administrators.

ADJOURNMENT

President Barry Elliott declared the convention adjourned at 12:20 p.m.

President

Executive Director