

# EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan  
Apollo 2 Room, Saskatoon Travelodge  
9:00 a.m. – Saturday, September 17, 2022

## PRESENT

President:	- Chris Costley
Vice President:	- Barry Elliott
Past President:	- Jason Chorneyko
Directors:	- Aileen Garrett, Stephen Schury, Kelly Hoare, Landon Chambers, Meredith Norman, Janelle Desautels, Pamela Wintringham
Executive Director:	- Rick Dolezsar
Executive Assistant:	- Teresa Parkman

## CALL TO ORDER

President Chris Costley called the meeting to order at 9:01 a.m.

## AGENDA

53-22 DESAUTELS That the agenda be approved as presented.  
CARRIED

## MILEAGE ALLOWANCE REVIEW

54-22 GARRETT That we adjust the mileage rate allowance to \$0.61/km accordance with CRA guidelines and effective September 17, 2022 and follow the CRA rates in the future.  
CARRIED

## JUNE 7, 2022 EXECUTIVE MEETING MINUTES

55-22 NORMAN That the June 7, 2022 Executive Meeting Minutes be approved as presented.  
CARRIED

## JUNE 10, 2022 EXECUTIVE MEETING MINUTES

56-22 ELLIOTT That the June 10, 2022 Executive Meeting Minutes be approved as amended.  
CARRIED

## FINALIZE DETAILS RELATING TO FALL COMMUNITY PLANNING WORKSHOPS

- Each division rep reported how many registered in their Locations and that arrangements for hosting have been completed.
- Send a follow up email for last chance to register.

## FINANCIAL STATEMENT – AUGUST 31, 2022

57-22 GARRETT That the Financial Statement for the period ended August 31, 2022 be accepted.  
CARRIED

CONVENTION 2023 – CALL FOR PROPOSALS

- 58-22 CHAMBERS That we ask for proposals from other hotels for the 2023 convention including Saskatoon Inn, Four Points (Stonebridge area), Travelodge Saskatoon, Holiday Inn Express (Idywyld Drive) and the Convention Committee review and recommend to the Executive for a decision at the November, 2022. CARRIED

CONVENTION EVALUATION REPORTS

- 59-22 SCHURY That we accept the Convention Evaluation report as presented. CARRIED

TRAVELODGE 2023 CONVENTION PROPOSAL

- 60-22 CHAMBERS That we table the Travelodge 2023 Convention proposal to the November, 2022 Executive Meeting. CARRIED

AMSK – FCM – MAMP4 – PROGRESS REPORT

- 61-22 CHORNEYKO That we accept the AMSK – FCM – MAMP4 progress report as presented by Executive Director Rick Dolezsar. CARRIED

2022 / 23 BOARD AND COMMITTEE APPOINTMENTS

- 62-22 HOARE That we accept the 2022/23 Board and Committee appointments as amended and attached hereto forming a part of these minutes. CARRIED

AM-SK REQUEST FOR ADVOCACY AND \$5000 FUNDING – MAMP4

- 63-22 CHAMBERS That we provide \$5000 funding to the Asset Management SK to support MAMP4 training programs as requested in partnership with other Saskatchewan municipal stakeholder organizations. CARRIED

INSURANCE RENEWAL

- 64-22 SCHURY That we approve the SGI Insurance Policy as presented with a reminder to update the new location in January, 2023 of the future office. CARRIED

GR CONSULTATIONS ON CENTRALIZED BOARD OF REVISION PROPOSAL

- 65-22 CHAMBERS That we acknowledge the centralized Board of Revision Proposal and we send this information to our members for their direct comments to Government Relations and advise Government Relations of this. CARRIED

2023 CONVENTION DATES

66-22 ELLIOTT That we set the 2023 UMAAS Convention date to June 6-9, 2023. CARRIED

GR NOTIFICATION OF NORTHERN AND URBAN MUNICIPALITIES WHO HAVE MRS GRANT WITHHELD

67-22 DESAUTELS That we acknowledge Government Relations notification of northern and urban municipalities who have Municipal Revenue Sharing grant withheld. CARRIED

PRELIMINARY 2022 BUDGET DISCUSSION ITEMS INCLUDING MEMBERSHIP / CONVENTION FEES

68-22 NORMAN That we table setting the membership and convention fees to the November, 2022 meeting. CARRIED

PRELIMINARY 2023 SALARY GUIDELINE DISCUSSIONS

69-22 CHAMBERS That we table further salary guideline discussions to the November, 2022 Executive Meeting. CARRIED

- Current CPI is currently at 8.5%
- Discussions – 3% to 5%
- Research to be done and brought back to November, 2022 meeting
- Invite Randy Goulden, SUMA President to our November, 2022 meeting for these discussions as SUMA endorses our guideline.

ANDREA GOEBEL – DIVISION 3 DIRECTOR RESIGNATION/BY-ELECTION

70-22 CHORNEYKO That we accept Andrea Goebel, Division 3 Director’s resignation, with regret, and we call for nominations for a by-election. CARRIED

RMAA – 2022 SPRING WORKSHOP REPORT

71-22 WINTRINGHAM That we acknowledge the RMAA 2022 Spring Workshop Report as presented. CARRIED

RMAA/GR – FUTURE WORKSHOP PROGRAM

72-22 HOARE That we support the concept for a workshop program presented by Government Relations Advisory Services and have the Joint UMAAS/RMAA/Advisory GR Committee complete a development review. CARRIED

CORRESPONDENCE

73-22 ELLIOTT That the correspondence be acknowledged and filed. CARRIED

ACCOUNTS

74-22 CHAMBERS That accounts be approved as presented. CARRIED

Past President Jason Chorneyko and Executive Member Pamela Wintringham left the meeting at 11:45 a.m. declaring pecuniary interest in the next item.

RESULTS OF RFP FOR UMAAS EMPLOYMENT POSITIONS – SHORT LIST AND SELECTION PROCESS

75-22 DESAUTELS That we interview the following persons for various positions listed:

- Executive Director
- Jason Chorneyko
- Kevin Trew
- Executive Director and/or Executive Assistant
- Pamela Wintringham
- Executive Assistant
- Lovely Magnaye
- Kimberley Varga
- Board of Examiners Secretary
- Brad Hvidston
- Jennifer Josephson

and the Administration Committee members do interviews prior to the end of October, 2022 and make recommendations to the Executive.

CARRIED

Jason Chorneyko and Pamela Wintringham returned to the meeting at 12:35 p.m.

NEXT MEETING DATE & SITE

Next UMAAS meetings to be held on November 25th with SUMA and Government Relations officials and a regular Executive meeting November 26th in Regina.

ADJOURNMENT

76-22 CHORNEYKO That we do now adjourn at 12:40 p.m. CARRIED

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President

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Executive Director