

EXECUTIVE MINUTES
Urban Municipal Administrators' Association of Saskatchewan
Pierro Room, Delta Hotels, Regina, SK
9:00 am – Saturday, November 23, 2024

PRESENT	President	Barry Elliott
	Vice President	Janelle Desautels
	Past President:	Rodney Audette
	Directors:	Brandi Morisette
		Kelly Hoare
		Tamara Knight
		Kyle Van Den Bosch
		Meredith Norman
		Melissa Dieno (electronic)
	Executive Director:	Jason Chorneyko
	Executive Assistant:	Lovely Magnaye
	Regrets:	Melody Temrick

CALL TO ORDER

President Barry Elliott called the meeting to order at 9:05 AM.

AGENDA

102-24 HOARE That the agenda be adopted as presented.

CARRIED

Delegation: Jean-Marc Nadeau, SUMA Chief Executive Officer 9:08 am – 9:23 am.

SEPTEMBER 14, 2024 EXECUTIVE MEETING MINUTES

103-24 AUDETTE That the September 14, 2024 Executive Meeting Minutes be approved as presented.

CARRIED

LIST OF ACCOUNTS

104-24 NORMAN That the attached list of accounts be approved as presented.

CARRIED

FINANCIAL REPORT – SEPTEMBER 2024

105-24 HOARE That the Financial Report for the period ended September 30, 2024, be accepted and attached hereto.

CARRIED

FINANCIAL REPORT – OCTOBER 2024

106-24 AUDETTE That the Financial Report for the period ended October 31, 2024, be accepted and attached hereto.

CARRIED

CONVENTION COMMITTEE REPORT

107-24 HOARE That we accept the verbal report from the Convention Committee, as presented.

CARRIED

VICE PRESIDENT REPORT

108-24 DESAUTELS That we accept the Vice President Report on MLDP and Administration Dialogue Committee, as presented.

CARRIED

LETTER TO THE RMAA

109-24 DIENO

That a letter in response to RMAA Representative comments contained in the Administration Dialogue Committee notes, regarding the Fall Workshop, be sent to the RMAA.

CARRIED

ASSET RETIREMENT OBLIGATION

110-24 DESAUTELS

That we request our Auditor Baker Tilly to prepare information sheet on Asset Retirement Obligation to be distributed to our members.

CARRIED

MUNICIPAL DISTRICT REGULATIONS

111-24 AUDETTE

That the Municipal District Regulations be received as information.

CARRIED

SUMA MUNICIPAL LEADERS' ROLES AND RESPONSIBILITIES

112-24 DESAUTELS

That we authorize Melissa Dieno and Brandi Morissette to present at the SUMA Municipal Leaders' Roles and Responsibilities on behalf of UMAAS on January 21 in Prince Albert and January 23 in Moose Jaw, respectively.

CARRIED

Saskatchewan Health Authority (SHA) COMMITTEE

113-24 KNIGHT

That we receive the report regarding UMAAS representation within SHA for information.

CARRIED

The meeting was recessed at 10:48 AM.

The meeting was resumed at 11:01 AM.

KNIBBS CONSULTING

114-24 AUDETTE

That we set a date to meet Knibbs Consulting to discuss improvements for the 2026 Salary Guidelines.

CARRIED

2025 SALARY GUIDELINES

115-24 NORMAN

That we accept the 2025 Salary Guidelines prepared by Knibbs Consulting and distribute to our members, as presented.

CARRIED

2025 UMAAS CONVENTION DATE AND VENUE

116-24 AUDETTE

That we instruct Administration to find a venue that can accommodate the 2025 UMAAS Convention at our chosen dates of June 3 – 6, 2025.

CARRIED

COURSE RECOGNITION and LGA/SaskPolytech Advisory Committee

117-24 DESAUTELS

That we appoint Brandi Morissette, with Tamara Knight as the alternate, to the LGA/SaskPolytech Program Advisory Committee. FURTHERMORE, that we reply to Chris Costley to direct questions directly to the Board of Examiners and have the SaskPolytech courses recognized as part of the Advanced Certification.

CARRIED

NOVEMBER 23, 2024 UMAAS EXECUTIVE MEETING MINUTES

ASSESSMENT LEGISLATION AND POLICY WORKING GROUP

118-24 NORMAN That, after receiving a response from the Province, we share the information from the Assessment Legislation and Policy Working Group to our members. CARRIED

POTENTIAL AMENDMENTS TO THE MUNICIPALITIES ACT

119-24 AUDETTE That the Potential Amendments to the Municipalities Act be received as information. CARRIED

CORRESPONDENCE

120-24 NORMAN That the correspondence be acknowledged and filed. CARRIED

INVITATION FROM Government Finance Officer's Association of Alberta (GFOA)

121-24 DESAUTELS That the invitation from GFOA be received as information. CARRIED

EXECUTIVE DIRECTOR'S REPORT

122-24 HOARE That we accept the Executive Director's Report as presented. CARRIED

MOVE MEETING TO "IN CAMERA"

123-24 MEREDITH That we halt the meeting and move "in camera" to discuss Human Resources issues. CARRIED

Executive Director Jason Chorneyko and Executive Assistant Lovely Magnaye leave the room at 12:08 pm.

Executive Director Jason Chorneyko and Executive Assistant Lovely Magnaye return to the room at 12:40 pm.

The meeting was recessed at 12:40 PM.

The meeting was resumed at 12:59 PM.

NEXT MEETING DATE AND VENUE

124-24 KNIGHT That the next Executive Board meetings be held on February 22, 2025 via zoom. CARRIED

ADJOURN

125-24 HOARE That we adjourn the meeting at 1:05 pm. CARRIED

President

Executive Director