

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF
SASKATCHEWAN EXECUTIVE MEETING HELD IN THE PIERO ROOM OF THE DELTA
HOTEL REGINA ON NOVEMBER 24, 2007.

PRESENT	Pres- Michele Schmidt Past Pres- Kim Gartner VicePres- Shelley Funk Directors- Nicole Lachance, Kathy Reschny, Deb Machay, Rodney Audette, Jason Chorneyko, Cathy Coleman. Executive Director- Richard Dolezsar
ABSENT	Directors- Diane McCallum, Judi Fisher
CALL TO ORDER	President Michele Schmidt called the meeting to order at 9:00 a.m.
AGENDA	72-07. DEB MACHAY: That the Agenda be adopted as amended. CARRIED
MINUTES	73-07. KATHY RESCHNY: That the Minutes of the September 22 2007 meeting be approved. CARRIED
FINANCIAL STATEMENT	74-07. SHELLEY FUNK: That the Financial Statement for the period ended October 31, 2007 be accepted. CARRIED
BOARD OF EXAMINERS' REPORT	75-07. MICHELE SCHMIDT: That the Board of Examiners' Report be acknowledged. CARRIED
LETTER RE CERTIFICATION REQUIREMENTS	76-07. JASON CHORNEYKO: That we prepare a letter outlining certification requirements and legislative consequences to municipi- palities that are presently employing a non certified administrator and copies be sent to the Dep't of Municipal Affairs, SUMA and all Council members in each instance. CARRIED
SUMA REGIONAL MEETING TOPICS-CERTIFICATION REQUIREMENTS	SUMA will be approached respecting presentations by Board of Examiners' representatives at Regional meetings respecting certifi- cation requirements.
SUMA REPORTS-CORPORATE SERVICES/CONVENTION PLANNING	77-07. NICOLE LACHANCE: That we acknowledge Reports pro- vided by Director Chorneyko on SUMA Corporate Services and Convention Planning Committees. CARRIED
EXECUTIVE DIRECTOR/ EXECUTIVE ASSISTANT CONTRACTS	78-07. RODNEY AUDETTE: That we renew contracts with Richard Dolezsar and Eileen Danyluk as Executive Director and Executive Assistant respectively. CARRIED UNANIMOUSLY
2008 BUDGET	79-07. SHELLEY FUNK: That the 2008 Budget be adopted. CARRIED
YEAREND AND AUDIT PREPARATION WORKSHOP	80-07. NICOLE LACHANCE: That we acknowledge the Report on the Yearend and Audit Preparation Workshops and authorize payout of \$9,001.88 to RMAA as their share of the net revenues. CARRIED
PLANNING & DEVELOPMENT ACT WORKSHOPS	81-07. KATHY RESCHNY: That we approve the proposal for hosting of four Planning & Development Act Workshops in January, 2008. CARRIED
SCHOLARSHIP PROGRAMS	82-07. RODNEY AUDETTE: That we approve the following 2008 Scholarship applications; subject to receipt of transcripts: -Sheri-Lee Patton, Alida -Christine Galbraith, Edenwold -Tara Gariepy, Birch Hills CARRIED
EQUIPMENT OPERATOR TRAINING – OHS	83-07. SHELLEY FUNK: That we correspond with OH&S and request clarification on the newly legislated Equipment Operator Training and clear circulation of information to all municipalities

	be requested.
	CARRIED
ASSOCIATE DIRECTOR RESIGNATION	84-07. CATHY COLEMAN: That we accept with regret the resignation of Judi Fisher as Associate Director and a special mailout be done to encourage associate members to run for the Director's position.
	CARRIED
AMCTO/LGMA-BC TELE CONFERENCE	85-07. DEB MACHAY: That President Michele Schmidt participate in the January 16, 2008 Teleconference relating to the development of a network of Canadian Municipal Professional Organizations.
	CARRIED
MEMBERSHIP REPORT	86-07. RODNEY AUDETTE: That we acknowledge the 2007 Membership Report to date.
	CARRIED
BYLAW AMENDMENTS	87-07. SHELLEY FUNK: That we introduce a Bylaw Amendment to the 2008 Conference relating to amendment of an updated municipality list by Division and a clause be implemented to allow Minister's Orders for future changes.
	CARRIED
EXECUTIVE ASSOCIATE MEMBERS	88-07. KATHY RESCHNY: That we distribute a letter to Associate members respecting the vacant Executive position and defer decision on further actions relating to this issue to a later meeting.
	CARRIED
CORRESPONDENCE	89-07. NICOLE LACHANCE: That the correspondence be acknowledged and filed.
	CARRIED
ACCOUNTS	90-07. JASON CHORNEYKO: That the accounts be approved for payment.
	CARRIED
NEXT MEETING DATE & SITE	To be set by the President and Executive Director at the SUMA Conference during AGM portion.
CONVENTION PLANNING	Discussions on 2008 Convention Plans: -Theme options – Forward to Chairman Audette -Speakers – Kickoff/Keynote -Working session topics -ISC Information Access -Educational Breakout Room for new members-opportunity for questions. -Capital Asset Workshop – 1:00 to 4:00 p.m. Tuesday -Golf at Rosthern – Nicole Lachance -Alternate tours and activities -Syncatron -Casino -Great West Brewing -Door Prizes – Laptop and camera
ADJOURNMENT	91-07. CATHY COLEMAN: That we do now adjourn at 1:15 p.m.
	CARRIED