
PRESENT
Pres- Michele Schmidt
Past Pres- Kim Gartner
VicePres- Shelley Funk
Directors- Nicole Lachance, Kathy Reschny, Deb Machay, Rodney Audette, Jason Chorneyko, Cathy Coleman.
Executive Director- Richard Dolezsar

ABSENT
Directors- Diane McCallum, Judi Fisher

CALL TO ORDER
President Michele Schmidt called the meeting to order at 9:00 a.m.

AGENDA
72-07. DEB MACHAY: That the Agenda be adopted as amended.
CARRIED

MINUTES
73-07. KATHY RESCHNY: That the Minutes of the September 22 2007 meeting be approved.
CARRIED

FINANCIAL STATEMENT
74-07. SHELLEY FUNK: That the Financial Statement for the period ended October 31, 2007 be accepted.
CARRIED

BOARD OF EXAMINERS’ REPORT
75-07. MICHELE SCHMIDT: That the Board of Examiners’ Report be acknowledged.
CARRIED

LETTER RE CERTIFICATION REQUIREMENTS
76-07. JASON CHORNEYKO: That we prepare a letter outlining certification requirements and legislative consequences to municipalities that are presently employing a non certified administrator and copies be sent to the Dep’t of Municipal Affairs, SUMA and all Council members in each instance.
CARRIED

SUMA REGIONAL MEETING TOPICS-CERTIFICATION REQUIREMENTS
SUMA will be approached respecting presentations by Board of Examiners’ representatives at Regional meetings respecting certification requirements.
CARRIED

SUMA REPORTS-CORPORATE SERVICES/CONVENTION PLANNING
77-07. NICOLE LACHANCE: That we acknowledge Reports provided by Director Chorneyko on SUMA Corporate Services and Convention Planning Committees.
CARRIED

EXECUTIVE DIRECTOR/ EXECUTIVE ASSISTANT CONTRACTS
78-07. RODNEY AUDETTE: That we renew contracts with Richard Dolezsar and Eileen Danyluk as Executive Director and Executive Assistant respectively.
CARRIED

2008 BUDGET
79-07. SHELLEY FUNK: That the 2008 Budget be adopted.
CARRIED

YEAREND AND AUDIT PREPARATION WORKSHOP
80-07. NICOLE LACHANCE: That we acknowledge the Report on the Yearend and Audit Preparation Workshops and authorize payout of $9,001.88 to RMAA as their share of the net revenues.
CARRIED

PLANNING & DEVELOPMENT ACT WORKSHOPS
81-07. KATHY RESCHNY: That we approve the proposal for hosting of four Planning & Development Act Workshops in January, 2008.
CARRIED

SCHOLARSHIP PROGRAMS
82-07. RODNEY AUDETTE: That we approve the following 2008 Scholarship applications; subject to receipt of transcripts:
-Sheri-Lee Patton, Alida
-Christine Galbraith, Edenwold
-Tara Gariepy, Birch Hills
CARRIED

EQUIPMENT OPERATOR TRAINING – OHS
83-07. SHELLEY FUNK: That we correspond with OH&S and request clarification on the newly legislated Equipment Operator Training and clear circulation of information to all municipalities
be requested.

ASSOCIATE DIRECTOR RESIGNATION

84-07. CATHY COLEMAN: That we accept with regret the resignation of Judi Fisher as Associate Director and a special mailout be done to encourage associate members to run for the Director’s position.

CARRIED

AMCTO/LGMA-BC TELE CONFERENCE

85-07. DEB MACHAY: That President Michele Schmidt participate in the January 16, 2008 Teleconference relating to the development of a network of Canadian Municipal Professional Organizations.

CARRIED

MEMBERSHIP REPORT

86-07. RODNEY AUDETTE: That we acknowledge the 2007 Membership Report to date.

CARRIED

BYLAW AMENDMENTS

87-07. SHELLEY FUNK: That we introduce a Bylaw Amendment to the 2008 Conference relating to amendment of an updated municipality list by Division and a clause be implemented to allow Minister’s Orders for future changes.

CARRIED

EXECUTIVE ASSOCIATE MEMBERS

88-07. KATHY RESCHNY: That we distribute a letter to Associate members respecting the vacant Executive position and defer decision on further actions relating to this issue to a later meeting.

CARRIED

CORRESPONDENCE

89-07. NICOLE LACHANCE: That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

90-07. JASON CHORNEYKO: That the accounts be approved for payment.

CARRIED

NEXT MEETING DATE & SITE

To be set by the President and Executive Director at the SUMA Conference during AGM portion.

CONVENTION PLANNING

Discussions on 2008 Convention Plans:
-Theme options – Forward to Chairman Audette
-Speakers – Kickoff/Keynote
-Working session topics
-ISC Information Access
-Educational Breakout Room for new members-opportunity for questions.
-Capital Asset Workshop – 1:00 to 4:00 p.m. Tuesday
-Golf at Rosthern – Nicole Lachance
-Alternate tours and activities
-Syncatron
-Casino
-Great West Brewing
-Door Prizes – Laptop and camera

ADJOURNMENT

91-07. CATHY COLEMAN: That we do now adjourn at 1:15 p.m.

CARRIED