

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF
SASKATCHEWAN EXECUTIVE MEETING HELD IN THE DELTA REGINA HOTEL PIERO
ROOM ON NOVEMBER 22, 2008.

- PRESENT Pres- Michele Schmidt
VicePres- Shelley Funk
Past Pres- Kim Gartner
Directors- Nicole LaChance, Cathy Coleman, Jason Chorneyko
Kathy Reschny, Debbie Machay, Rodney
Audette, Therese Chartier
Executive Director – Richard Dolezsar
Executive Assistant – Eileen Danyluk
- CALL TO ORDER President Michele Schmidt called the meeting to order at 9:00 a.m
- ADOPT AGENDA 84-08. NICOLE LACHANCE moved that the Agenda be adopted
as amended.
CARRIED
- ADOPT MINUTES 85-08. KIM GARTNER moved that the Minutes of the September
26th Joint UMAAS/RMAAS Meeting and the September 27th
UMAAS Executive Meeting be adopted as circulated.
CARRIED
- FINANCIAL STATEMENT 86-08. JASON CHORNEYKO moved that the October 31, 2008
Financial Statement be accepted.
CARRIED
- REPORT-ORRIN REDDEN-MEPP 2008 Strategic Initiatives:
-Risk management
-Review of investment policy-introduced infrastructure
-Actuarial valuation
-Governance
-Policy manual review
-Funding policy
-Review of service providers
-Electronic remittance program
-Increase communications
-Retirement planning workshops

2009 Plans and Focus:
-Pension retirement calculator
-Web based tool
-Commission training and orientation

UMAAS Recognition as a MEPP Employer:
-Approved at MEPP Board level
-To go into Regulations – timing?
-Has to go through Cabinet
-Contact Kent Walde respecting time frame (cc:Orrin Redden)

Defined Benefit Plan:
-Should be OK as long as markets correct in near future
- TAX DISCOUNT/PENALTY LEGISLATION President Michele Schmidt will contact Laurent Mougeot of
Sask Urban Municipalities Association to determine if they are
still following up with Sask Ministry of Municipal Affairs on
tax discount and penalty legislation.
- MEMBERSHIPS OUTSTANDING 87-08. KIM GARTNER moved that we have Nussbaum & Co.
send a letter to outstanding members and advertise those that are
outstanding in the Saskatoon Star Phoenix and the Regina
Leader Post as per our discipline policy.
CARRIED

MEMBERSHIP REPORT	88-08. KATHY RESCHNY moved that the Membership Report be accepted as presented. CARRIED
CONVENTION HOTEL CONTRACT/DATES	89-08. SHELLEY FUNK moved that the Convention be held the second week in June if the Travelodge Hotel Saskatoon is available. CARRIED
BOARD OF EXAMINERS REPORT	90-08. DEB MACHAY moved that President Michele Schmidt's Board of Examiners' Report be acknowledged. CARRIED
ADVISORY COMMITTEE REPORT	91-08. KATHY RESCHNY moved that the three Scholarship applications received be accepted and paid subject to policy conditions. CARRIED
PROVINCIAL/MUNICIPAL INFRASTRUCTURE PLAN REPORT	92-08. KIM GARTNER moved that the Provincial/Municipal Infrastructure Plan Report be acknowledged. CARRIED
2008 CAREER FAIR REPORT	93-08. RODNEY AUDETTE moved that the University of Regina Career Fair Report be acknowledged. CARRIED 94-08. RODNEY AUDETTE moved that we purchase the necessary materials for the 2009 Career Fair booth and a power point of pictures from around Saskatchewan be developed spearheaded by Nicole LaChance be approved with a total budget cost of up to \$5000 to be allocated from Reserves. CARRIED
MUNICIPAL PROGRAMS AND SERVICES STEERING COMMITTEE REPORT	95-08. MICHELE SCHMIDT moved that the Municipal Programs and Services Steering Committee Report be acknowledged. CARRIED
SAMA URBAN ADVISORY COMMITTEE	96-08. RODNEY AUDETTE moved that the SAMA Urban Advisory Committee Report be acknowledged. CARRIED
CORPORATE SERVICES REPORT	97-08. JASON CHORNEYKO moved that the SUMA Corporate Services Report be acknowledged. CARRIED
2009 BUDGET	100-08. DEB MACHAY moved that the 2009 Budget as amended be adopted as annexed hereto and forming a part of these Minutes. CARRIED
MEMBERSHIP FEES	101-08. CATHY COLEMAN moved that the annual Membership Fees be increased by \$25.00 in each category effective 2009. CARRIED
TOUR/GOLF FEES	102-08. NICOLE LACHANCE moved that the 2009 Convention Golf Registration Fees and Tour Registration Fees be set at \$25.00 per participant. CARRIED
PSAB WORKSHOPS	The upcoming PSAB Workshops were discussed extensively.

2009 WORKSHOP SCHEDULE	The following Workshops are planned for 2009: -January, 2009 SAMA Revaluation -March, 2009 Board of Revision -June, 2009 PSAB, Modules, Grant Administration -September, 2009 Elections
ANNUAL INTERPROVINCIAL ASSOCIATION MEETING	103-08. KATHY RESCHNY moved that we express our interest in an Annual Interprovincial Association Meeting and ask to be kept informed of details. CARRIED
DEDICATED LANDS REGISTRATION	104-08. KIM GARTNER moved that we email confirmation of our concurrence with the proposed amendments to the Dedicated Lands Registration regulations. CARRIED
ACCOUNTABILITY/REPORTING REVENUE SHARING	105-08. CATHY COLEMAN moved that Shelley Funk and Rodney Audette attend the Accountability and Reporting of Revenue Sharing Workshop in Regina. CARRIED
GOOGLE CALENDAR	Executive Director Richard Dolezsar volunteered to update the Google Calendar of Events on behalf of the Urban Municipal Administrators' Association of Saskatchewan.
CORRESPONDENCE	106-08. RODNEY AUDETTE moved that the correspondence be acknowledged and filed. CARRIED
ACCOUNTS	107-08. RODNEY AUDETTE moved that the Accounts be approved for payment. CARRIED
NEXT MEETING DATE & SITE	The next meeting will be held at the SUMA Conference in February, 2009. Details to be provided by the Executive Director.
ADJOURNMENT	108-08. KATHY RESCHNY moved that we adjourn at 2:00 p.m.

President

Executive Director