

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS ASSOCIATION OF
SASKATCHEWAN EXECUTIVE MEETING HELD IN THE SORENTO ROOM OF THE
DELTA HOTEL IN REGINA ON FRIDAY, NOVEMBER 20, 2009.

PRESENT	Pres- Michele Schmidt Vice Pres- Shelley Funk Past Pres- Kim Gartner Directors- Nicole Lerat, Deb Machay, Rodney Audette, Jason Chorneyko, Therese Chartier, Kathy Reschny, Cathy Coleman, Sherry Magnuson Executive Director- Rick Dolezsar Executive Assistant- Eileen Danyluk
CALL TO ORDER	President Michele Schmidt called the meeting to order at 9:00 a.m.
ADOPT AGENDA	65-09 DEB MACHAY that the Agenda be adopted as amended CARRIED
PRESIDENT'S REMARKS	President Michele Schmidt met with Keith Comstock and Sheldon Green of Municipal Affairs the day before the meeting, had several recent communications with Sask Urban Municipalities Association and also commented on the recent elections.
ADOPT MINUTES	66-09 KIM GARTNER that the Minutes of the September 25, 2009 joint UMAAS/RMAAS meeting and the September 26, 2009 Executive meeting be adopted as circulated. CARRIED
FINANCIAL STATEMENT	67-09 RODNEY AUDETTE that the October 31 st , 2009 Financial Statement be adopted as circulated. CARRIED
UNIVERSITY OF REGINA CAREER DAY	68-09 CATHY COLEMAN that Nicole Lerat's verbal report on the University of Regina Career Day be acknowledged. CARRIED
CONVENTION 2010	Convention Committee's suggestions for a theme: -Stepping Stones to Success -Passport to the Future -Options and Opportunities -Challenge the Opportunities -Success – a Rich Reward The Committee outlined changes throughout the Agenda from previous years. Need draft Agenda to circulate. Workshops to include breakouts for different experience levels.
DELEGATIONS	Gail Meyer, SUMA Member Services: -discussions concerning uncertified administrators and SUMA's assistance in educating municipalities. -SUMA considering Municipal Leadership Development Program through the University of Regina. -Considering online education, however, costs presently prohibitive. -Suggestion to take the modules to the smaller centers. -Discussions concerning SUMA's endorsement of the UMAAS Salary Guideline. -Municipal Awards Program -New Heritage Award Van Isman, Deputy Minister of Municipal Affairs and Keith Comstock, Municipal Affairs: -Van Isman commended UMAAS on their professionalism. -Discussions concerning internship, recruitment and retention. -Discussions concerning amalgamation, dissolution, Planning and Development Act, sustainability of municipalities, transparency, predictability of revenues for infrastructure and timelines.

-Local Government Election Act.

-School Liability Statements.

Christine Crowe, University of Regina:

-Discussions and update concerning recruitment and retention.

-The four courses are now moving online.

-Can take a one week intensive face to face course in Regina with a maximum of 25 students.

-Pilot project for training at Outlook at request of Regional College

-Courses usually filled by mid December.

-In the future will go from 1.5 credit hours to 3 credit hours.

-Planning the Municipal Leadership Development Program through the University of Regina.

-Discussions comparing Hill School of Business classes and Edwards School of Business classes to the University of Regina classes in the Local Government Administration area.

HOTEL PROPOSALS FOR
CONVENTION 2010

69-09 SHERRY MAGNUSSON that we accept the proposal of the Saskatoon Travelodge to host the 2010 Conference June 8 to 11th.

CARRIED

CONVENTION 2010 SOUND
SYSTEM

70-09 SHELLEY FUNK that Denis Regel be contracted to provide the sound system for the 2010 Convention as per his proposal with specific terms and conditions outlined in advance as part of the contract.

CARRIED

KITS OR PORTFOLIOS

The Convention Committee will get prices on a specific zippered binder that was on hand at the meeting.

NAME TAGS

Proposed name tag samples were shown and chosen to be used and attached to Registration Receipts.

CONVENTION THEME

71-09 KATHY RESCHNY that the theme for the 2010 Convention be "Passport To The Future".

CARRIED

BOARD OF EXAMINERS

72-09 JASON CHORNEYKO that Michele Schmidt's verbal Report respecting the Board of Examiners be acknowledged.

CARRIED

PSAB-TCA

73-09 SHELLEY FUNK that her verbal Report on the PSAB-TCA be acknowledged.

CARRIED

EXECUTIVE DIRECTOR/
EXECUTIVE ASSISTANT
CONTRACT

74-09 SHELLEY FUNK that the Executive Assistant be authorized to attend Executive meetings as necessary.

CARRIED

75-09 KIM GARTNER that a 3% salary increase be authorized for 2010 for the Executive Director and Executive Assistant.

CARRIED

BOARD OF EXAMINERS
SECRETARY CONTRACT

76-09 KIM GARTNER that a \$100 per month salary increase be authorized for 2010 for the Board of Examiners Secretary.

CARRIED

2010 BUDGET

77-09 SHERRY MAGNUSSON that 2010 Budget finalization be deferred to the February meeting.

CARRIED

MEMBERSHIP FEES

78-09 RODNEY AUDETTE that the membership fees remain the same for 2010.

CARRIED

CONVENTION FEES	79-09 KIM GARTNER that the Convention fees remain the same for 2010. CARRIED
SCHOLARSHIP PROGRAM APPLICATION FORM	80-09 SHERRY MAGNUSSON that we change the word “semester” to the word “course” and the application deadline dates be deleted from the Scholarship Application form. CARRIED
SCHOLARSHIP APPLICATION GAYLE EGGE	81-09 JASON CHORNEYKO that Gayle Egge’s scholarship application be approved. CARRIED
COMPETENCY CHART	The draft Competency Chart will be referred to the Education Committee for update.
EFAP REPORT	82-09 CATHY COLEMAN that the EFAP Report be acknowledged. CARRIED
STRATEGIC PLAN	83-09 RODNEY AUDETTE that the Strategic Plan review be deferred to the next meeting. CARRIED
MEMBERSHIP REPORT	84-09 DEB MACHAY that the Membership Report be acknowledged. CARRIED
HILL SCHOOL OF BUSINESS	85-09 NICOLE LERAT that the Education Committee have a meeting to discuss action plans for recruitment initiatives at the Hill School of Business and other venues. CARRIED
CORRESPONDENCE	86-09 NICOLE LERAT that the correspondence be acknowledged. CARRIED
ACCOUNTS	87-09 KATHY RESCHNY that the accounts be approved for payment. CARRIED
NEXT MEETING DATE AND SITE	The next meeting will be held during the SUMA Convention in Regina. Time and date to be determined by the President and Executive Director.
ADJOURNMENT	88-09 RODNEY AUDETTE that we do now adjourn at 3:30 p.m.

President

Executive Director