

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF  
SASKATCHEWAN EXECUTIVE MEETING HELD IN THE APOLLO 1 ROOM OF THE  
SASKATOON TRAVELODGE HOTEL ON SATURDAY, SEPTEMBER 25<sup>TH</sup>, 2010.

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| PRESENT  | Pres –Shelley Funk<br>VicePres –Rodney Audette<br>Past Pres –Michele Schmidt<br>Directors –Huguette Lutz, Deb Machay, Jason Chorneyko, Kathy Reschny, Nicole Lerat, Therese Chartier, Carmen Dodd-Vicary, Steven Piermantier<br>Executive Director –Richard Dolezsar<br>Executive Assistant –Eileen Danyluk |
| CALL TO ORDER  | President Shelley Funk called the meeting to order at 9:00 a.m.   |
| ADOPT AGENDA   | 49-10. NICOLE LERAT that the Agenda be adopted as amended.<br><br>CARRIED   |
| MINUTES  | 50-10. MICHELE SCHMIDT that the Minutes of the June 8 <sup>th</sup> and 11 <sup>th</sup> , 2010 Executive Meetings be approved.<br><br>CARRIED  |
| CAO DESIGNATION STRATEGY   | 51-10. DEB MACHAY that we refer the CAO designation strategy to the Administration Committee.<br><br>CARRIED  |
| UNIVERSITY OF REGINA CAREER DAY SEPT 27/10                         | 52-10. JASON CHORNEYKO that Michele Schmidt, Deb Machay and Kathy Reschny attend Career Day at the University of Regina on September 27, 2010.<br><br>CARRIED   |
| FINANCIAL STATEMENT  | 53-10. RODNEY AUDETTE that the August 31, 2010 Financial Statement be accepted.<br><br>CARRIED  |
| 2010 CONVENTION EVALUATION SUMMARY                                 | 54-10. KATHY RESCHNY that the 2010 Convention Summary be acknowledged.<br><br>CARRIED   |
| 2011 TRAVELODGE PROPOSAL   | 55-10. KATHY RESCHNY that the 2011 Conference be held at the Saskatoon Travelodge.<br><br>CARRIED   |
| WORKSHOP PROPOSAL  | 56-10. RODNEY AUDETTE that a Workshop for Planning, Development and Sustainability be recommended at the 2011 SUMA Conference.<br><br>CARRIED   |
| SUMA-CORPORATE SERVICES/CONVENTION PLANNING                        | 57-10. JASON CHORNEYKO that the Report on SUMA Convention Planning Committee be acknowledged.<br><br>CARRIED  |
| 2010/2011 COMMITTEE APPOINTMENTS                                   | 58-10. RODNEY AUDETTE that the 2010-2011 Committee appointments be approved as annexed hereto and forming a part of these minutes.<br><br>CARRIED   |
| 2010 FINANCIAL STATEMENT WORKSHOP CONSULTANT CONTRACT-PARKER QUINE | 59-10. MICHELE SCHMIDT that the Contract with Parker Quine for Financial Statement Workshop presentations be executed.<br><br>CARRIED   |
| 2010 MEMBERSHIP REPORT   | 60-10. DEB MACHAY that the 2010 Membership Report be acknowledged.<br><br>CARRIED   |
| 2011 PRELIMINARY BUDGET  | The 2011 Preliminary Budget was discussed and deferred to the next meeting.   |

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| SALARY GUIDELINE                                   | 61-10. JASON CHORNEYKO that 3% be added to the 2010 Salary Guideline for 2011.   | CARRIED |
| COMBINED URBAN/<br>RURAL SALARY<br>SURVEY          | Michele Schmidt and Rodney Audette volunteered to investigate a salary guideline for combined Urban and Rural offices.   |         |
| PRAIRIE MAPPING<br>SERVICES EXHIBITOR<br>MATERIALS | 62-10. RODNEY AUDETTE that we allow 50% discount on Prairie Mapping Services' 2011 booth fee as an expression of good faith relating to miscommunication on 2010 Conference promotional materials.     | CARRIED |
| UMAAS UPDATE-<br>EXECUTIVE SCHEDULE                | The UMAAS Update submissions from the Executive were reviewed and the following volunteered:<br><br>December, 2010 - Steven Piermantier<br>April, 2011 - Carmen Dodd-Vicary                            |         |
| CAMA MEMBERSHIP                                    | 63-10. THERESE CHARTIER that we invite CAMA to put an article in our Newsletter regarding membership benefits and invite Vice President Jim Toye to make a presentation at our 2011 Conference.        | CARRIED |
| ASSET MANAGEMENT<br>COMMITTEE                      | 64-10. MICHELE SCHMIDT that we approve participation of our members on the Asset Management Committee which may be initiated by the Department of Municipal Affairs.                                   | CARRIED |
| SPECIAL SERVICE<br>DISTRICTS                       | 65-10. HUGUETTE LUTZ that each UMAAS Executive member submit their comments or submissions to the Executive Director concerning the Special Service Districts proposal submitted by Municipal Affairs. | CARRIED |
| BOARD OF EXAMINERS'<br>PRESENTATION                | 66-10. NICOLE LERAT that we authorize Michele Schmidt and Deb Machay to attend the PARCS meeting on October 14-16, 2010 for a Board of Examiners' presentation.  | CARRIED |
| DIVISION 3 MEETING<br>REPORT-JASON<br>CHORNEYKO    | 67-10. JASON CHORNEYKO that the Division 3 meeting Report of the meeting held at the June Convention be acknowledged.  | CARRIED |
| CORRESPONDENCE                                     | 68-10. RODNEY AUDETTE that the correspondence be acknowledged and filed.   | CARRIED |
| ACCOUNTS   | 69-10. MICHELE SCHMIDT that the accounts be paid.  | CARRIED |
| NEXT MEETING DATE & SITE                           | The next meeting will be held at the Temple Gardens, Moose Jaw on November 19 <sup>th</sup> and 20 <sup>th</sup> , 2010.   |         |
| STRATEGIC PLAN REVIEW                              | The Draft Strategic Plan was reviewed and a revised Draft outline will be discussed at the next meeting.   |         |
| ADJOURNMENT  | 70-10. STEVEN PIERMANTIER that we now adjourn at 2:00 p.m.   | CARRIED |

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President

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Executive Director