PRESENT   Pres – Shelley Funk  
Vice Pres – Rodney Audette  
Directors – Huguette Lutz, Gord Murray, Carmen Dodd-Vicary, Aileen Garrett, Jason Chorneyko, Steven Piermantier, Nicole Lerat  
Executive Director – Richard Dolezsar  
Guest – Che Wei Chung, SUMA Policy Advisor  

ABSENT   Past Pres – Kim Gartner  
Director – Therese Chartier  

CALL TO ORDER  President Shelley Funk called the meeting to order at 9:00 a.m.  

ADOPT AGENDA  66-11. RODNEY AUDETTE that the Agenda be adopted as amended.  
CARRIED  

DELEGATION  - National Asset Management Strategy (NAMS)  
Nicole Allen, VEMAX  
Steve Brown, Municipal Affairs  
- Review of proposed NAMS pilot program  
- Project approach includes everyday software and readily available information  
- Outputs expected- Core Asset Management Plan  
  - Risk Management  
  - Improvement Plans  
- Reviewed initial Draft of Macklin Plan and projected Capital Renewal of Water & Sewer  
- 2nd round of Training scheduled for November, 2011 and applications for proposals as pilot municipalities now out with September 30th deadline for submissions  
- Information will be made available on internet in due course.  

DISCIPLINARY COMMITTEE REPORT  - Four potential files currently before the Committee  
- Chairman Audette will set up meeting to address these files.  

CHE-WEI CHUNG, SUMA POLICY ADVISOR  - Review of SUMA/UMAAS relationships, partnerships and potential joint consultations.  
- Looking at forming a Committee (Working Group) together with UMAAS.  
Would like to establish SUMA/UMAAS protocol agreement.  

MINUTES  67-11. JASON CHORNEYKO that the minutes of the June 7, 2011 and June 10, 2011 Executive Meetings be approved as circulated.  
CARRIED  

BOARD OF EXAMINERS  Outstanding issues discussed:  
- Joint UMAAS/SUMA Board appointment  
- Office inspections, where included as part of issuance of a Conditional Certificate.  

BOARD OF EXAMINER JOINT APPOINTMENT  68-11. STEVEN PIERMANTIER that Sandra MacArthur be appointed as joint UMAAS/SUMA Board of Examiners representative subject to her acceptance, and approval by SUMA.  
CARRIED  

FINANCIAL STATEMENT  69-11. HUGUETTE LUTZ that the Financial Statement for the period ended August 31, 2011 be accepted.  
CARRIED
2011 CONVENTION EVALUATION

70-11. JASON CHORNEYKO that we acknowledge the 2011 Convention Evaluation Summary.

CARRIED

2012 CONVENTION PROPOSALS

71-11. NICOLE LERAT that we accept the proposal of the Saskatoon Travelodge to host the 2012 Conference June 5th to the 8th, 2012.

CARRIED

COMMITTEE STRUCTURES

72-11. JASON CHORNEYKO that, after review, the Committee structures be revised and the following 2011/2012 appointments be made:

DISCIPLINARY COMMITTEE:
DUTIES - Bylaw No. 1/00 Section IX Subsections 52-55 UMAAS
CHAIRPERSON – Rodney Audette
MEMBERS – Aileen Garrett, Gord Murray

CONVENTION COMMITTEE:
DUTIES - Convention, Communications & Promotions
CHAIRPERSON – Huguette Lutz
MEMBERS – Nicole Lerat, Jason Chorneyko

NOTE: The President is Ex Officio Member of all Committees
The Executive Director is Advisor to all Committees (no voting Privileges)

BOARD APPOINTMENTS:
BOARD OF EXAMINERS – Steven Piermantier (UMAAS),
-Sandra MacArthur (UMAAS/SUMA)
MUNICIPAL EMPLOYEES’ PENSION PLAN – Orrin Redden
( 2 yr. term – 2010/11 & 2011/12)
OTHER APPOINTMENTS AND ASSIGNMENTS:
SAMA ADVISORY (URBAN ADVISORY) - Rodney Audette
MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM
-Huguette Lutz
SUMA - CORPORATE SERVICES COMMITTEE
- Jason Chorneyko
SUMA – CONVENTION PLANNING COMMITTEE
– Jason Chorneyko
SUMA – PROTOCOL COMMITTEE – Nicole Lerat, Gord Murray
CAPITAL GRANTS WORKING COMMITTEE - Shelley Funk
ASSET MGMT. WORKING GROUP REPS
- Shelley Funk, Kim Gartner
TOWN & VILLAGE TABLE - Shelley Funk, Rodney Audette
MUNICIPAL PROGRAMS STEERING COMMITTEE
– Shelley Funk

CARRIED

WORKSHOPS

-Registration Forms out for fall “Bylaw Preparation/Enforcement And Policy Manual Development” workshops.
-2012 Election workshops will be planned.
-RMAA plans for fall 2012 workshop sessions are yet to be determined.

UNIVERSITY OF REGINA CAREER FAIR

Directors Nicole Lerat, Jason Chorneyko and Gord Murray will attend the University of Regina Career Fair on behalf of UMAAS.

2011 SALARY SURVEY

The Summary Report of the 2011 Salary Survey was reviewed by the Executive.

2012 SALARY GUIDELINE

73-11. NICOLE LERAT that the 2012 UMAAS Salary Guideline be hereby adopted.

CARRIED
2012 BUDGET

2012 Preliminary Budget estimates were reviewed and the Executive Director was instructed to bring fee proposals and further estimates to the November meeting.

SUMA CONFERENCE ADMINISTRATORS’ SESSION

Discussion on need for separate session at SUMA Conference. Consensus reached that no separate session was required.

SACC MEETING

74-11. CARMEN DODD-VICARY that we authorize attendance of Vice President Rodney Audette at the September 29, 2011 City Clerks’ Association meeting in Regina.

CARRIED

DIVISION 3 MEETING REPORT

75-11. JASON CHORNEYKO that we acknowledge the June 8th, 2011 Division 3 District Meeting Report.

CARRIED

CORRESPONDENCE

76-11. NICOLE LERAT that the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

77-11. HUGUETTE LUTZ that the accounts be approved for payment.

CARRIED

NEXT MEETING

To be determined by the Executive Director, to be held in Regina Either November 19th or November 26th, 2011.

ADJOURNMENT

78-11. GORD MURRAY that we do now adjourn at 2:10 p.m.

CARRIED

_________________________________  _____________________________________
President      Executive Director