
PRESENT
Pres – Shelley Funk
Vice Pres – Rodney Audette
Past Pres – Kim Gartner
Directors – Huguette Lutz, Gord Murray, Jason Chorneyko, Nicole Lerat, Aileen Garrett, Therese Chartier

ABSENT
Director – Carmen Dodd-Vicary

CALL TO ORDER
President Shelley Funk called the meeting to order at 9:00 a.m

ADOPT AGENDA
79-11. HUGUETTE LUTZ that the Agenda be adopted as presented.
CARRIED

MINUTES
80-11. GORD MURRAY that the minutes of the September 23rd, 2011 and September 24th, 2011 Executive meetings be approved as circulated.
CARRIED

BOARD OF EXAMINERS
Sandra McArthur has accepted Board of Examiners joint appointment and UMAAS is awaiting confirmation of acceptance from SUMA.

BOARD OF EXAMINERS INVESTIGATIONS
81-11. JASON CHORNEYKO that we provide the following policy direction recommendations in response to the Board of Examiners requests:
- Continue policy of office inspection requirement where mentorship does not meet policy standards.
- Board members will be listed as potential Inspectors along with Julie Brooks and others yet to be determined.
- Office Inspection fees should be set at $400.00 plus mileage on a cost recovery basis.
CARRIED

CAO DESIGNATION
82-11. NICOLE LERAT that we approve the revised Communication document relating to “CAO” designation within Municipal Administrative Bylaws.
CARRIED

WORKSHOPS
83-11. HUGUETTE LUTZ that we approve payment of $350 out of workshop funds to the R.M. of Gull Lake for Policy Manual file conversion and provision, and the current refund policy as set out on the registration form be maintained.
CARRIED

FINANCIAL STATEMENT
84-11. RODNEY AUDETTE that the Financial Statement for the period ended October 31st, 2011 be accepted.
CARRIED

STATEMENTS OF PROVINCIAL INTEREST
85-11. HUGUETTE LUTZ that we acknowledge the Report on the October 4th, 2011 Statements of Provincial Interest Meeting as provided by Director Lutz.
CARRIED

UNIVERSITY OF REGINA-CAREER DAYS
86-11. NICOLE LERAT that we acknowledge the Report provided by Director Lerat on the September 26th, 2011 University of Regina Career Days.
CARRIED

MEPC REPORT
87-11. JASON CHORNEYKO that we acknowledge the MEPC Quarterly Report.
CARRIED
SAMA LEGAL LEGISLATIVE REVIEW 88-11. RODNEY AUDETTE that we acknowledge Vice Pres Audette’s verbal Report on the November 17th, 2011 SAMA Legal and Legislative Review Committee. CARRIED

CONVENTION COMMITTEE REPORT Summary of items:
-Theme “Moving Forward”
-Sessions – Service Canada
-SMB
-Ethics
-WCB
-Ventriloquist
-Easy listening evening
-House Boat Tour
-Golf & BBQ at Rosthern
-President’s Banquet

89-11. HUGUETTE LUTZ that the Convention Committee Report be acknowledged. CARRIED

ASSET MANAGEMENT WORKING GROUP (AMWG) 90-11. SHELLEY FUNK that we acknowledge verbal Report on the AMWG provided by President Funk. CARRIED

SK ASSET MANAGEMENT WORKING GROUP 91-11. GORD MURRAY that UMAAS provide a representative to the Sk Asset Management Working Group. CARRIED

EXECUTIVE DIRECTOR/EXECUTIVE ASSISTANT 2012 CONTRACTS 92-11. GORD MURRAY that UMAAS appoint Richard Dolezsar as Executive Director and Teresa Parkman as Executive Assistant effective January 1, 2012 and salary rates for these positions be increased by 3% over 2011. CARRIED

SIGNING AUTHORITIES 93-11. KIM GARTNER that signing authorities be updated effective January 1, 2012 to be President Shelley Funk or Vice President Rodney Audette and Executive Director Richard Dolezsar or Executive Assistant Teresa Parkman. CARRIED

BOARD OF EXAMINERS SECRETARY – 2012 94-11. RODNEY AUDETTE that effective January 1, 2012 a 3% salary increase be applied to the Board of Examiner Secretary, Joyce Aitken’s salary. CARRIED

2012 MEMBERSHIP FEES 95-11. KIM GARTNER that membership fees for the 2012 year be set at follows:
Associate $125.00
Standard/Adv Level I/Adv Level II $165.00 CARRIED

2012 CONVENTION FEES 96-11. JASON CHORNEYKO that 2012 Convention fees be set as follows:
Delegates & Visitors $150.00
Spouses $60.00
Golf or Tour and BBQ $30.00
BBQ only $20.00 CARRIED

2012 BUDGET 97-11. NICOLE LERAT that the 2012 Budget be adopted as annexed hereto and forming part of these minutes. CARRIED
STEVEN PIERMANTIER  98-11. JASON CHORNEYKO that we accept the resignation of Steven Piermantier, Division 5 Director, with regret and the Executive Director call for nominations to fill the position.

CARRIED

SUMA/UMAAS PROTOCOL AGREEMENT 99-11. THERESE CHARTIER that we acknowledge the initial draft of the SUMA/UMAAS Protocol Agreement.

CARRIED

LGEA – VOTER I. D. REGULATIONS 100-11. JASON CHORNEYKO that we formulate a response respecting the LGEA Voter I. D. Regulation Review whereby it is the position of UMAAS that the current voter’s declaration is sufficient legal documentation for municipal elections and amendments in this regard will not be productive relative to voter participation.

CARRIED

SK HOUSING STRATEGY MEETINGS The Sk Housing Corporation Strategy document titled “A Strong Foundation for Growth-A Housing Strategy for Saskatchewan” was discussed.

SIAST PROGRAM 101-11. RODNEY AUDETTE that UMAAS go on record in support of expansion of SIAST Recreation and Tourism Management Program to include Municipal Administration, Planning and Development areas.

CARRIED

CORRESPONDENCE 102-11. JASON CHORNEYKO that the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS 103-11. NICOLE LERAT that the accounts be approved for payment.

CARRIED

NEXT MEETING DATE AND SITE President and Executive Director will determine meeting time at SUMA Conference once the Agenda is available.

ADJOURNMENT 104-11. THERESE CHARTIER that we do now adjourn at 1:35 p.m.

CARRIED

President

Executive Director