

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan
Saskatoon Travelodge – Apollo 1 Room
Saturday, April 14, 2012 – 9:00 A.M.

- PRESENT**
- President: – Shelley Funk
Vice President: – Rodney Audette
Directors: – Huguette Lutz, Gordon Murray, Jason Chorneyko, Aileen Garrett, Nicole Lerat, Therese Chartier, Carmen Dodd-Vicary
Executive Director: - Rick Dolezsar
Absent: - Brad Hvidston, Kim Gartner
Delegations: - Joyce Aitken–Board of Examiners-10:30 a.m.
- Alana McLennan – Travelodge – 11:00 a.m.
- CALL TO ORDER** President Shelley Funk called the meeting to order at 9:00 a.m.
- AGENDA** 21-12 DODD-VICARY That the agenda be adopted as amended.
CARRIED
- MINUTES** 22-12 MURRAY that the minutes of the January 31, 2012 Executive Meeting be approved as circulated.
CARRIED
- ELECTION WORKSHOPS**
- Discussion of registrations to date.
 - Suggestion to repost notice and emphasize number of significant legislative changes.
 - Remind RMAA and SASBO.
- AUDITED FINANCIAL STATEMENT**
- 23-12 LUTZ That the Audited Financial Statement for the year ended December 31, 2011 be accepted.
CARRIED
- FINANCIAL STATEMENT TO MARCH 31, 2012**
- 24-12 CHORNEYKO That the Financial Statement for the period ended March 31, 2012 be accepted.
CARRIED
- DISCIPLINARY COMMITTEE REPORT**
- 25-12 LERAT That we acknowledge the Disciplinary Committee Report.
CARRIED
- DISCIPLINARY PROCESS REVIEW**
- Suggestion to review what MMAA, LGAA & RMAA disciplinary processes are for comparison.
- BOARD OF EXAMINERS REPORT**
- 26-12 CHARTIER That the Board of Examiner's Report be acknowledged.
CARRIED
- CONVENTION COMMITTEE REPORT**
- Report received from Chairman Lutz.
 - Revision of start times on Thursday and Friday to accommodate additional presentations.
 - Reusable Convention Bags with UMAAS logo imprinted and water bottles (Nicole).
 - Investigate Martini Bar with Thursday night entertainment.
- 27-12 DODD-VICARY That we acknowledge Convention Committee Report.
CARRIED
- SUMA CORPORATE SERVICES & CONVENTION PLANNING COMMITTEE REPORT**
- 28-12 CHORNEYKO That we acknowledge the SUMA Corporate Services and Convention Planning Committee Report.
CARRIED

JOYCE AITKEN – BOARD OF EXAMINERS SECRETARY

Invited as a delegation to discuss Board or Examiners issues:

- Certificate revocation – Disciplinary process review.
- Importance of supporting documentation including access to court decisions.
- Mentorship issue may not be as large as originally anticipated as most Conditional Certificates are finding mentors.
- Review of Appendix I of UMAAS/SUMA Agreement – Class 3, 4, 5 issues should be reviewed relating to points.
- Request should be submitted to University of Regina to address equivalencies of NACLAA Program and others.

ALANA MCLENNAN – SASKATOON TRAVELODGE

- Review of conference program details with hotel.
- Thursday evening event – investigate Martini Bar.
- Tuesday Presidents Dinner details.
- Rodeo’s Lounge renovations – will not be an issue.
- Capacity of exhibitor’s room.

SAMA URBAN ADVISORY COMMITTEE

29-12 AUDETTE That we acknowledge report on March 20, 2012 SAMA Urban Advisory Committee.

CARRIED

REVENUE SHARING/LONG TERM INFRASTRUCTURE COMMITTEE

30-12 FUNK That we acknowledge report on Municipal Affairs Revenue Sharing Formula Review and Long Term Infrastructure Program Development Committees.

CARRIED

MUNICIPAL AFFAIRS – PROPOSED MUNICIPAL ACT AMENDMENTS

Executive Board members will forward their comments back to Executive Director for accumulation and submission. Some items discussed were:

- Utility account transfers.
- Capital works plans.
- Dissolution/reversion requirements.
- Purchasing policies.
- School tax discounts and tax collection apportionment.
- Saskatchewan Municipal Board approvals.

EFAP REPORT

31-12 AUDETTE That we acknowledge report received from Human Resource Services on the UMAAS EFAP Program.

CARRIED

LGA ADVISORY COMMITTEE

32-12 AUDETTE That Jason Chorneyko be appointed to the University of Regina Local Government Authority Program Review Committee and Gord Murray be selected as an alternate.

CARRIED

OPERATOR CERTIFICATION BOARD

33-12 AUDETTE That Brad Hvidston be appointed as UMAAS/SUMA appointment to the Water/Wastewater Operator Certification Board.

CARRIED

UMAAS/SUMA PARTNERSHIP AGREEMENT

34-12 MURRAY That we approve in principle the proposed UMAAS/SUMA Partnership Agreement as presented.

CARRIED

SACC – APRIL 26TH & 27TH, 2012 MEETING

35-12 LERAT That we extend regrets to SACC relating to attendance at their April 26th, 27th, 2012 meeting.

CARRIED

CORRESPONDENCE

36-12 AUDETTE That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

37-12 LUTZ that the accounts be approved for payment.

CARRIED

NEXT MEETING DATE AND SITE

Next meeting to be held Tuesday, June 5, 2012 at 2:00 p.m. at Saskatoon Travelodge - California Suite.

ADJOURNMENT

38-12 CHARTIER that we do now adjourn at 2:35 p.m

CARRIED

President

Executive Director