# **EXECUTIVE MINUTES**

Urban Municipal Administrators' Association of Saskatchewan TCU Place – Saskatoon – West Room, Lower Level Tuesday, February 4, 2013 – 2:00 p.m.

**PRESENT** President: - Rodney Audette

Vice President: - Jason Chorneyko

- Therese Chartier, Gordon Murray, Directors:

Nicole Lerat, Aileen Garrett, Shelley Funk,

Brad Hvidston, Brenda Lockhart

Executive Director: - Rick Dolezsar

- Christina Stanford, Carmen Dodd-Vicary Absent:

Delegations: Board of Examiners:

> Chairman Steven Piermantier, Sandra MacArthur, Secretary Joyce Aitken

**CALL TO ORDER** President Rodney Audette called the meeting to order at 2:10 p.m.

**AGENDA** 

1-13 LERAT That the agenda be adopted as presented.

**CARRIED** 

**MINUTES** 

2-13 GARRETT That the minutes of the November 23<sup>rd</sup> and 24<sup>th</sup>, 2012

Executive Meetings be approved.

**CARRIED** 

**<u>iCOMPASS AGREEMENT</u>** 

3-13 LERAT That we approve the November 30, 2012 iCompass

Services Agreement.

**CARRIED** 

## DRAFT UMAAS PROFESSIONAL LURE PIECE

FUNK That we acknowledge first draft of the revised UMAAS 4-13 Professional Brochure Lure Piece and authorize Director Lerat to

make final revisions to complete the project.

**CARRIED** 

**FINANCIAL STATEMENT** 

5-13 MURRAY That we acknowledge and accept the draft audited financial statement for the year ended December 31, 2012.

**CARRIED** 

## **BOARD OF EXAMINERS AMENDMENTS REPORT**

6-13 CHORNEYKO That we acknowledge the report on proposed Board of Examiner's Amendments as presented by Directors Chorneyko and Chartier.

**CARRIED** 

#### MLDP COMMITTEE REPORT

LERAT That we acknowledge the Municipal Leadership Development Program Report as submitted by Committee Representative Huguette Lutz.

**CARRIED** 

#### **CONVENTION COMMITTEE REPORT**

FUNK That we acknowledge the Convention Committee Report 8-13 and Worksheet as submitted by Director Murray.

**CARRIED** 

# SAMA ADVISORY COMMITTEE

9-13 MURRAY That we confirm President Audette's appointment to the SAMA Advisory Committee.

**CARRIED** 

# **UNIVERSITY CLASS EQUIVALENTY**

10-13 FUNK That we acknowledge the report submitted by Director Chorneyko related to University class equivalency and UMAAS certification regulations.

**CARRIED** 

#### **BOARD OF EXAMINERS DELEGATION**

Reviewed joint issues including:

- Population requirements
- Table I of Board of Examiners Agreement
- Mentorship
- Credit weight of classes outside of U of R for core and electives
- Potential U of R partnership agreement for assessment of classes
- Additional discussions will take place on removal of categories 2, 3, 4 & 5 of Table I.

# <u>SUMA ENDORSEMENT – SALARY GUIDELINE</u>

11-13 CHORNEYKO That we acknowledge the endorsement of the 2013 UMAAS Salary Guideline by the SUMA Board.

**CARRIED** 

### **SPI WORKSHOPS**

12-13 GARRETT That we acknowledge the report provided by RMAA on the 2012 SPI/Planning Worksheets.

**CARRIED** 

# SAMA REVALUATION/TAX POLICY WORKSHOPS

13-13 MURRAY That we acknowledge preliminary reports on SAMA/Tax Policy Workshops, advise materials are available online and maintain the "no refunds" policy.

**CARRIED** 

### MINIMUM TAX/BASE TAX

14-13 GARRETT That we write a letter of support to SUMA, with a copy to Municipal Affairs, relating to support of traditional interpretation of legislation relating to minimum tax/base tax interpretations.

**CARRIED** 

## FRATERNAL CONFERENCES

15-13 LOCKHART That we authorize attendance at the following fraternal conferences:

Apr 28-May 1 MMAA – Shelley Funk
May 1-3 SASBO – Nicole Lerat
Mar 13-15 LGAA – Therese Chartier
May 13-16 RMAA – Rodney Audette

**CARRIED** 

### MEPP APPOINTMENT

16-13 CHARTIER That Brad Hvidston be appointed as the UMAAS representative on the MEPP Commission effective September, 2013.

**CARRIED** 

## <u>SUMA – URBAN VOICE SUBMISSION</u>

Executive Director and President will undertake to provide a submission for the next Urban Voice Article.

## **INTERNSHIP PROGRAM**

17-13 FUNK That we make a submission to continue a dialogue program with SUMA, relating to funding of an Internship Program for training of municipal administrators.

**CARRIED** 

CORRESPONDENCE	18-13 CHARTIER That the correspondence be acknowle filed.	dged and <u>CARRIED</u>
<u>ACCOUNTS</u>	List to be distributed for review and approval of Directors a meeting.	at April, 2013
NEXT MEETING DATE	& SITE  Next meeting to be held on April 20 <sup>th</sup> , 2013 in Saskatoon.	
<u>ADJOURNMENT</u>	19-13 LERAT that we do now adjourn at 4:40 p.m	<u>CARRIED</u>
	President	

Executive Director