EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan Apollo 2 Room – Saskatoon Travelodge – Saskatoon, SK 7:00 p.m. – Friday, April 21st, 2017

PRESENT President: - Jason Chorneyko

Vice President: - Chris Costley

Directors: - Joni Mack, Aileen Garrett, Therese Chartier, Nicole Lerat,

Janelle Scott, Don McLeod, Rodney Audette, Lori Foster

Executive Director: - Rick Dolezsar Absent: - Ronda Heisler

Delegations: - Joyce Aitken, Board of Examiners Secretary

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 7:00 p.m.

AGENDA

17-17 COSTLEY That the agenda be adopted as presented.

CARRIED

MINUTES

18-17 MCLEOD That the minutes of the February 7th, 2017 Executive Meeting be approved as circulated.

CARRIED

DISCIPLINARY POLICY

19-17 FOSTER That the Disciplinary Policy be approved as revised and

attached hereto and forming a part of these minutes.

CARRIED

WSA WORKSHOPS

20-17 MACK That we carry forward with planning for joint UMAAS/RMAAS Water Security Agency Workshops to be set for the weeks October 16th and 23rd, 2017 at the following sites:

North Battleford (Aileen)
Prince Albert (Rick)
Saskatoon (Jason)
Swift Current (Don)
Regina (Rodney)
Weyburn (Chris)

CARRIED

SASBO FRATERNAL DELEGATE

21-17 COSTLEY That Nicole Lerat be designated as UMAAS fraternal delegate at the May 3rd-5th, 2017 SASBO conference in Saskatoon.

CARRIED

FINANCIAL STATEMENT – MARCH 31, 2017

22-17 AUDETTE That we accept the March 31st, 2017 Financial Statement as presented.

CARRIED

MUNICIPAL/PROVINCIAL DISASATER MITIGATION STAKEHOLDERS MEETINGS

23-17 CHARTIER That we acknowledge the Municipal/Provincial Disaster Mitigation Stakeholders Meeting report submitted by President Chorneyko.

<u>CARRIED</u>

INTERAGENCY (GR, RMAA, UMAAS) CONFERENCE CALL

24-17 AUDETTE That we acknowledge the Interagency (Gov't Relations, RMAA, UMAAS) conference call report as submitted by President Chorneyko.

CARRIED

AUDITED FINANCIAL STATEMENT - DECEMBER 31, 2016

25-17 MACK That the December 31st, 2016 Audited Financial Statement be accepted.

CARRIED

DELEGATION:

Joyce Aitken, Board of Examiners Secretary:

- Sandra McArthur resignation as joint SUMA/UMAA member.
- New board member Janelle Scott will be recommended.
- SUMA participation needs emphasis.
- \$100 Board Member per diem suggested.
- Indications that regulations with mentorship and office inspections are on the right track.
- Board of Examiners records retention.

BOARD OF EXAMINERS – RECORDS RETENTIONS

26-17 COSTLEY That we establish a policy whereby Board of Examiner records, other than minutes, be retained for a ten (10) year period and any records older than that be authorized to be destroyed.

CARRIED

BOARD OF EXAMINERS - PER DIEM

27-17 AUDETTE That we initiate a policy of \$100.00 per diem for Board of Examiners members participating in Board meetings, to be reviewed with SUMA.

CARRIED

BOARD OF EXAMINER'S REPORT

28-17 AUDETTE That the March 29th, 2017 Board of Examiner's Report be acknowledged.

CARRIED

BOARD OF EXAMINERS – JOINT MEMBER RESIGNATION

29-17 FOSTER That we accept, with regret, the resignation of Sandra MacArthur as the joint UMAAS/SUMA member of the Board of Examiners and submit the name of Janelle Scott to SUMA as our recommendation for a replacement respecting the joint position.

<u>CARRIED</u>

BUILDING STANDARDS – NBC 2015

30-17 COSTLEY That we acknowledge the information and request for submissions for Government Relations Building Standards Branch relating to adoption of the 2015 NBC and 2015 NFC and request additional information on the National Energy Code 2015 and its effects upon 2019 implementation.

CARRIED

SARM – WHITLEBLOWER PROTECTION

31-17 SCOTT That Past President Rodney Audette participate in the SARM sponsored meetings to develop municipal consensus for recommendations to the Province on "Whistleblower Protection".

<u>CARRIED</u>

<u>CANNABIS REFORM – MUNICIPAL SECTOR CONSULTATION</u>

32-17 FOSTER That we participate in Municipal Sector Consultations on proposed Cannabis Reform and either Rodney Audette or Nicole Lerat attend the May 11th, 2017 meeting in Regina on behalf of UMAAS.

CARRIED

SASKATCHWAN FLOOD & NATURAL HAZARD RISK ASSESSMENT

33-17 COSTLEY That President Chorneyko be authorized to attend the Saskatchewan Flood and Natural Hazard Risk Assessment Workshop May 31st at Yorkton.

CARRIED

<u>MUNICIPAL EMPLOYEE HOUSE INSURANCE – WEBINAR</u>

34-17 LERAT That we provide consent for distribution of information relating to a procurement webinar relating to Municipal Employee/Official House Insurance.

<u>CARRIED</u>

DISCIPLINARY COMMITTEE FILE

35-17 MACK That the submission received from the Village of Carievale be referred to the UMAAS Disciplinary Committee and a copy be forwarded to the Board of Examiners for the conditional certificate file and revocation.

CARRIED

INDEMNITY

36-17 SCOTT That the question of meeting indemnity be referred to 2018 budget deliberation.

CARRIED

CORRESPONDENCE

37-17 AUDETTE That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

38-17 COSTLEY That the accounts be approved.

CARRIED

CARRIED

CONVENTION COMMITTEE REPORT

- Program near completion
- MEPP presentation changed from 10:00 a.m. Friday to 4:00 p.m. Wednesday.
- Convention Kits/bags 12" x 18" meeting bags \$14-\$20 range
- Bussing PA Northern
- Breakfast menu increase overall, Thursday morning.
- Door prizes Nicole
- Jason to assign Executive Members conference duties in due course.

NEXT MEETING DATE & SITE

Next meeting to be held on June 6th, 2017 at Saskatoon Travelodge.

ADJOURNMENT

39-17 CHARTIER That we do now adjourn at 9:40 p.m.

President

Executive Director