

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan
Conference Call
November 21, 2020

PRESENT
President: - Jason Chorneyko
Vice President: - Chris Costley
Past President: - Rodney Audette
Directors: - Aileen Garrett, Stephen Schury,
Barry Elliott, Glenda Lemcke,
Kelly Hoare, Betty Moller,
Meredith Norman
Absent: - Janelle Anderson
Executive Director: - Rick Dolezsar
Executive Assistant: - Teresa Parkman
Municipalities of Sask: - President Gordon Barnhart

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 9:00 a.m.

AGENDA

77-20 GARRETT That the agenda be approved as presented.
CARRIED

DIVISION 5 ELECTION RESULTS

President Chorneyko welcomed new Division 5 Director Barry Elliott who was the successful candidate in the UMAAS Division 5 election, replacing Ferne Hebig.

SEPTEMBER 26, 2020 EXECUTIVE MEETING MINUTES

78-20 NORMAN That the September 26, 2020 Executive Meeting Minutes and the UMAAS/RMAA Joint Meeting Minutes be approved as presented.
CARRIED

CONVENTION COMMITTEE – UPDATE/2021 TRAVELODGE CONTRACT PROPOSAL/VIRTUAL

79-20 COSTLEY That we table the decision on 2021 convention options and Travelodge Proposal to our next Executive meeting.
CARRIED

2021 SALARY GUIDELINES – ADOPTION/SUBMISSION TO MUNISASK

80-20 SCHURY That we approve the 2021 Salary Guideline as amended, for distribution, and forward to MuniSask for their endorsement.
CARRIED

FINANCIAL STATEMENT – OCTOBER 31, 2020

81-20 LEMCKE That the Financial Statement for the period ended October 31, 2020 be accepted.
CARRIED

MUNICIPAL CERTIFICATION COMMITTEE – APPOINTMENTS & INITIATION

82-20 COSTLEY That Joyce Aitken, Kelly Hoare, Stephen Schury be appointed to the joint UMAAS/RMAA Municipal Certification Committee. CARRIED

MPSSC NOVEMBER 2ND, 2020 MEETING – NSAA

The MPSSC November 2, 2020 Meeting report by President Chorneyko was heard.

NMA – NORTHERN SITE CERTIFICATION – DIRECTOR NORMAN

83-20 MOLLER That we acknowledge the NMA – Northern Site Certification report presented by Director Norman.

CARRIED

UPDATE COMMITTEE APPOINTMENTS RE: NEW DIVISION 5 DIRECTORS

84-20 HOARE That we approve the update of Committee Appointments as presented by President Chorneyko.

CARRIED

President Chorneyko called an in camera meeting at 9:55 a.m. to discuss the Executive Director and Executive Assistant’s Compensation Adjustment.

At 10:02 President Chorneyko called the meeting back to order.

EXECUTIVE DIRECTOR/EXECUTIVE ASSISTANT – EVALUATION 2021
COMPENSATION ADJUSTMENT

85-20 AUDETTE That we approve salary contract adjustment increase to \$52,000/annum split evenly between Executive Director and Executive Assistant for their yearly salary effective January, 2021. CARRIED

BOARD OF EXAMINER’S SECRETARY – 2021 ADJUSTMENT

86-20 GARRETT That we approve a salary adjustment increase to \$1100/month for the Board of Examiner Secretary’s yearly salary effective January, 2021. CARRIED

2021 MEMBERSHIP FEES

87-20 HOARE That we increase the 2021 UMAAS Membership by \$10 each to the following rates:

Regular Membership	- \$220.00
Associate Membership	- \$180.00

CARRIED

2021 CONVENTION FEES

88-20 AUDETTE That the convention fees remain the same as 2020 at the following rates:

Delegate	- \$170.00
Spouse	- \$80.00
Golf & BBQ	- \$50.00
Tour	- \$50.00

CARRIED

2021 BUDGET FINALIZATION

89-20 COSTLEY That the 2021 budget be approved as amended, hereto and forming a part of these minutes.

CARRIED

STRATEGIC PLAN FOR ASSOCIATION

90-20 COSTLEY That a decision to undertake a new Strategic Plan be tabled to our next meeting.

CARRIED

PROPOSED MUNICIPAL ADMINISTRATION PROGRAM AT SASK POLYTECH – CURRICULUM DISCUSSION NOTES

The Municipal Administration Programs Curriculum at Sask Polytech’s discussion notes were presented.

FACEBOOK THREAD/PETITION LETTER – CAO HARASSMENT DISCUSSION

91-20 AUDETTE That UMAAS and RMAA jointly discuss the CAO harassment file with the Minister of Government Relations at our earliest opportunity.

CARRIED

DR. GORDON MCINTOSH – POTENTIAL TRAINING SEMINAR

92-20 ELLIOTT That we forward Dr. Gordon McIntosh seminar information to the Convention Committee.

CARRIED

CORRESPONDENCE

93-20 HOARE That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

94-20 AUDETTE That the accounts be approved.

CARRIED

NEXT MEETING DATE & SITE

Next UMAAS meeting to be held on February 13, 2021 via Conference Call.

ADJOURNMENT

95-20 SCHURY That we do now adjourn at 11:05 a.m.

CARRIED

President

Executive Director