

## EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan  
Old Bowling Room, Saskatoon Inn and Conference Centre, Saskatoon, SK  
9:00 am – Tuesday, September 14, 2024

PRESENT Vice President Janelle Desautels  
Past President: Rodney Audette  
Directors: Brandi Morissette  
Melissa Dieno  
Kelly Hoare  
Tamara Knight  
Kyle Van Den Bosch  
Pierrette Woynarski  
Melody Temrick  
Executive Director: Jason Chorneyko  
Executive Assistant: Lovely Magnaye  
Regrets: Barry Elliott  
Meredith Norman

### CALL TO ORDER

Vice President Janelle Desautels called the meeting to order at 9:00 AM.

### AGENDA

74-24 AUDETTE That the agenda be adopted as presented. CARRIED

### MAY 28, 2024 EXECUTIVE MEETING MINUTES

75-24 DIENO That the May 28, 2024, Executive Meeting Minutes be approved as presented. CARRIED

### MAY 31, 2024 EXECUTIVE MEETING MINUTES

76-24 HOARE That the May 31, 2024, Executive Meeting Minutes be approved as presented. CARRIED

### 2024 CONVENTION MINUTES AND NOTES

77-24 MORISSETTE That the 2024 Convention Minutes and Notes be approved as presented. CARRIED

### LIST OF ACCOUNTS

78-24 AUDETTE That the attached list of accounts be approved as presented. CARRIED

### FINANCIAL REPORT – MAY 2024

79-24 HOARE That the Financial Report for the period ended May 31, 2024, be accepted and attached hereto. CARRIED

### FINANCIAL REPORT – JUNE 2024

80-24 VAN DEN BOSCH That the Financial Report for the period ended June 30, 2024, be accepted and attached hereto. CARRIED

### FINANCIAL REPORT – JULY 2024

81-24 WOYNARSKI That the Financial Report for the period ended July 31, 2024, be accepted and attached hereto. CARRIED

SEPTEMBER 14, 2024 UMAAS EXECUTIVE MEETING MINUTES

FINANCIAL REPORT – AUGUST 2024

82-24 KNIGHT That the Financial Report for the period ended July 31, 2024, be accepted and attached hereto. CARRIED

COMMITTEE REPORT

83-24 VAN DEN BOSCH That we accept the verbal report from Vice President Desautels regarding UMAAS resolutions and MLDP, as presented. CARRIED

ASI ASSET MANAGEMENT

84-24 AUDETTE That the presentation from ASI Asset Management be acknowledged and filed. CARRIED

DIVISION 6 EDUCATION SESSION REQUEST

85-24 MORISSETTE That the request for an education session from Division 6 be forwarded to RMAA for future joint workshops. CARRIED

2024 FALL WORKSHOP

86-24 KNIGHT That we hire Colliers Project Leaders to present the 2024 Joint UMAAS and RMAA Fall Workshop. CARRIED

GIC REINVESTMENT

87-24 HOARE That the GIC Reinvestment be acknowledged and filed. CARRIED

UMAAS SALARY GUIDE REVIEW

88-24 AUDETTE That we hire Knibbs HR Consulting to do the UMAAS Salary Guide Review. CARRIED

UMAAS RESOLUTION PROCESS

89-24 KNIGHT That we instruct the Administration to work with the Advisory Committee to create procedures for UMAAS Resolution submissions and recommendations and amend Bylaw 1-24. CARRIED

POLICY #10 BOARDS, COMMITTEES, AND APPOINTMENTS

90-24 HOARE That we amend Policy #10 Boards, Committees, and Appointments, as discussed. CARRIED

*The meeting was recessed at 10:38 AM.*

*The meeting was resumed at 10:57 AM.*

CORRESPONDENCE

91-24 DIENO That the correspondence be acknowledged and filed. CARRIED

2024 UMAAS CONVENTION FINANCIAL REPORT

92-24 VAN DEN BOSCH That the Financial Report for the 2024 UMAAS Convention, be accepted and attached hereto. CARRIED

SEPTEMBER 14, 2024 UMAAS EXECUTIVE MEETING MINUTES

2024 UMAAS CONVENTION EVALUATION

94-24 AUDETTE That the the 2024 UMAAS Convention Evaluation, be accepted as presented. CARRIED

REQUEST FOR FEEDBACK

95-24 KNIGHT That the request for feedback regarding the proposed changes to the electronic equipment regulations, be received as information. CARRIED

CAMA MINUTES - JUNE 27, 2024

96-24 AUDETTE That Minutes of the Executive Director of CAMA and other Provincial/Territorial Associations, be acknowledged and filed. CARRIED

MMA CONFERENCE REPORT

97-24 AUDETTE That the Manitoba Municipal Administration Conference Report, be accepted as presented. CARRIED

EXECUTIVE DIRECTOR'S REPORT

98-24 AUDETTE That we accept the Executive Director's Report as presented. CARRIED

SIGNING AUTHORITY

99-24 HOARE That we remove Landon Chambers and add Vice President Janelle Desautels to UMAAS' signing authority for all bank accounts, investments, visa and debit cards, effective May 31, 2024. CARRIED

NEXT MEETING DATE AND VENUE

100-24 KNIGHT That the next Executive Board meetings be held on November 22 and 23, 2024 at Delta Hotels Regina. CARRIED

ADJOURN

101-24 HOARE That we adjourn the meeting at 12:31 pm. CARRIED

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President

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Executive Director